## VITA/TCE Problems and Exercises 2014 RETURNS <br> Volunteer Income Tax Assistance (VITA) / Tax Counseling for the Elderly (TCE)



Take your VITA/TCE training online at www.irs.gov (keyword: Link \& Learn Taxes). Link to the Practice Lab to gain experience using tax software and take the certification test online, with immediate scoring and feedback.


Updates to the volunteer training materials will be contained in Publication 4491X, VITA/TCE Training Supplement. To access this publication, in the upper right hand corner of www.irs.gov, type in "Pub 4491X" in the search field.

During the tax season Volunteer Tax Alerts will be issued periodically. Type "volunteer alerts", in the search field to access all tax alerts.

## Volunteer Standards of Conduct

## VITA/TCE Programs

The mission of the VITA/TCE return preparation programs is to assist eligible taxpayers in satisfying their tax responsibilities by providing free tax return preparation. To establish the greatest degree of public trust, volunteers are required to maintain the highest standards of ethical conduct and provide quality service.

All VITA/TCE volunteers (whether paid or unpaid workers) must complete the Volunteer Standards of Conduct Training, and sign Form 13615, Volunteer Standards of Conduct Agreement, prior to working at a VITA/TCE site. In addition, return preparers, quality reviewers, and VITA/TCE tax law instructors must certify in tax law prior to signing this form. This form is not valid until the site coordinator, sponsoring partner, instructor, or IRS contact confirms the volunteer's identity and signs the form.

As a volunteer in the VITA/TCE Programs, you must:

1. Follow the Quality Site Requirements (QSR).
2. Not accept payment or solicit donations for federal or state tax return preparation.
3. Not solicit business from taxpayers you assist or use the knowledge you gained (their information) about them for any direct or indirect personal benefit for you or any other specific individual.
4. Not knowingly prepare false returns.
5. Not engage in criminal, infamous, dishonest, notoriously disgraceful conduct, or any other conduct deemed to have a negative effect on the VITA/TCE Programs.
6. Treat all taxpayers in a professional, courteous, and respectful manner.

Failure to comply with these standards could result in, but is not limited to, the following:

- Your removal from all VITA/TCE Programs;
- Inclusion in the IRS Volunteer Registry to bar future VITA/TCE activity indefinitely;
- Deactivation of your sponsoring partner's site VITA/TCE EFIN (electronic filing ID number);
- Removal of all IRS products, supplies, loaned equipment, and taxpayer information from your site;
- Termination of your sponsoring organization's partnership with the IRS;
- Termination of grant funds from the IRS to your sponsoring partner; and
- Referral of your conduct for potential TIGTA and criminal investigations.

TaxWise ${ }^{\circledR}$ is a copyrighted software program owned by CCH Small Firm Services (CCH). All screen shots that appear throughout the official Volunteer Income Tax Assistance (VITA) and Tax Counseling for the Elderly (TCE) training materials are used with the permission of CCH . The screen shots used in this publication-or any other screen shots from TaxWise ${ }^{\circledR}$ or its affiliated programs-may not be extracted, copied, or distributed without written approval from the IRS SPEC Office of Products, Systems, \& Analysis.

## Confidentiality Statement:

All tax information you receive from taxpayers in your VOLUNTEER capacity is strictly confidential and should not, under any circumstances, be disclosed to unauthorized individuals.

## Comprehensive Problems and Practice Exercises

This workbook is designed to assist you in gaining additional practice in completing tax returns similar to the ones that might be encountered at a tax assistance site. For each course (basic, advanced, military, and international), there is a comprehensive problem designed to incorporate as many issues as possible that will be taught in that course. Additionally, there are other practice exercises designed to reinforce specific frequently occurring scenarios.

The Comprehensive Problems and Practice Exercises are self-contained tax-return scenarios. This workbook can be used in a classroom setting or for self-study. It can be used to integrate the teaching of tax law and software tax preparation.
The Publication 4491-W is designed to be used with Publication 4491 and Link \& Learn Taxes lessons to provide practice problems.
Link \& Learn Taxes, linking volunteers to quality e-learning solutions, is the web-based learning program providing online training in tax return preparation that is available on irs.gov. You can select the time and place for training; available 24 hours a day, and Link \& Learn can be used in classroom training.

The Practice Lab, which is tax software integrated with Link \& Learn Taxes, will connect you to tax preparation software (TaxWise ${ }^{\circledR}$ online). This will enable you to prepare returns using the practice scenarios in this publication.
To access the practice lab you will need a password, which you can receive from the IRS or your site coordinator. If you do not know the password, please contact your site coordinator or local IRS SPEC Relationship Manager.
Each problem and exercise is set up to resemble, as closely as possible, the process as it actually will happen at the site. Parts I thru VI of Form 13614-C, Interview/Intake and Quality Review Sheet is completed by the taxpayer who visits the site. The completed form is to be used as a guide to ensure that all pertinent information is included on the return. (In a real-life situation you will review the information in (parts I through VI) with the taxpayer before completing the tax return.)
The documents that follow the interview notes include social security cards, information for direct deposit, income documents, and any other documents the taxpayer may bring.
All returns prepared at a VITA/TCE site must go through the quality review process. Part VII of Form 13614-C should be used to ensure that all critical elements are addressed. It is expected that each volunteer will ensure that a quality review is performed on each return prepared during the training process.

This workbook can be used in a classroom where the integrated method of instruction is used. After each section is taught, volunteers input the related parts of the comprehensive problem into the software program to give them immediate reinforcement of the tax law application and practice in using the tax return preparation software.
In a classroom where tax law and software applications are treated as two separate classes, the comprehensive problem can be used as the demonstration problem.
For each of the comprehensive problems and practice exercises, the issues, and the Form 1040 line number on which they are reported, are illustrated in Table 1 (shown later).

## Notes for the Student

If you are participating in a volunteer training class, the facilitator will instruct you in the best use of this workbook.

For the volunteer who is using Link \& Learn Taxes or utilizing self-study, the comprehensive problem and practice exercises will help ensure that the concepts have been learned correctly.

## Notes on the Comprehensive Problems \& Practice Exercises

## Answers

The 2012 answers will be provided for you in the back of the book. Please consult the Publication 4491-X for answers for each current year.

## Completing the Return

- When Schedule B is required, respond in the negative (unless the problem indicates otherwise) to the questions regarding financial accounts in foreign countries and distributions from, grantors of, or transferors to a foreign trust.
- When completing Form 2106 EZ, Schedule C-EZ or Schedule C, unless otherwise noted, assume that the following apply: the business vehicle was placed in service on January 1 of the tax year; the figure for "Other" mileage is 10,000 miles; written records are available; and there is another vehicle for personal use. If the mileage listed in the problem is for each month, remember to multiply this by the number of applicable months to compute the annual mileage.
- To make the training experience as realistic as possible, complete the to be completed by Certified Volunteer Preparer section on page 1 of Form 13614-C for each practice return after all the return is completed.
- For all first time homebuyers repayments, assume that the taxpayer has paid only the minimum amount for each year since 2010.
- Box 4 (ss tax withheld) on all W-2 forms, and all SE forms, have amounts using 2012 software. Please allow the current year software to calculate these amounts when preparing future year returns.
- Presidential Election Campaign Fund removed from all problems.


## Using Software in Training

This workbook is now evergreen, which means it will be updated every 2-3 years. The problems can be used from year to year. Remember to consult the current tax rates and schedules at www.irs.gov. Current year answers will be posted in the Publication 4491-X.

- While using software, be sure that the same defaults are established for all computers used in the training class.
- When completing the problems/exercises use Practice Lab or TaxWise training mode to ensure that the practice returns are not included in the return database for the software program. In this workbook, social security numbers (SSN) and employer identification numbers (EIN) begin with three unique digits, followed by X's. In TaxWise, replace the X's with the electronic filing identification number (EFIN). If in practice lab, replace the $X$ 's with the assigned user id numbers.
- When a phone number is requested on the main information screen, use the area code and prefix provided on the intake sheet followed by any four digits.
- On Schedule D, Social Security Benefits worksheet and any other form, CY stands for current tax year. PY stands for prior tax year. For example in TY2013, replace CY with 2013, PY1 with 2012, PY2 with 2011, etc.
- Replace "YS" with the two-letter state abbreviation for your state.
- If your state requires the filing of an income tax return, enter the state abbreviation. If your state does not require a tax return, on the main information screen check the box to indicate a return is not being prepared.
- For all training scenarios, income from Puerto Rico has not been excluded.
- For all problems with itemized deductions, please use Indiana as the state for calculating the sales tax deduction with no local tax added.
- For problems requesting that a Practitioner PIN personal identification number (PIN) be used, do not enter the data until all return information has been entered. Return to the main information screen to complete the PIN section.
- Most problems use the same routing numbers and account numbers.

Table 1 - Comprehensive Training Problems and Exercises - Basic

| Form 1040 |  |  | $\begin{aligned} & \sum_{001}^{0} \\ & \text { N } \\ & \text { B } \\ & \text { O } \end{aligned}$ |  | 0 $\stackrel{3}{3}$ \# 3 |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Exercise |  |  |  |  |
| Line | Chapter Subject |  |  |  |  |
| $1 . .5$ | Filing Status | HH | S | $\begin{gathered} \mathrm{MF} \\ \mathrm{~J} \end{gathered}$ | MF $j$ |
| 6 c | Dependent Children | X |  |  | X |
| 6 c | Dependent Others | X |  |  | x |
| 7 | W-2 | X | x | x | X |
| 8 a | Taxable Interest |  | x | $\times$ | $x$ |
| 9a | Dividends |  | X |  | X |
| 10 | Taxable refund |  |  |  | X |
| 11 | Alimony received |  |  |  |  |
| 13 | Capital Gains |  |  |  |  |
| 15b | IRA Distribution code G |  |  |  |  |
| 16 b | IRA Distribution code 1 |  |  |  | X |
| 19 | Unemployment Compensation | X |  |  |  |
| 20 b | Social Security Benefits |  |  |  | X |
| 21 | Other Income (W2G) |  |  | X | X |
| 23 | Educator Expenses |  |  | X | X |
| 30 | Penalty on early withdrawals |  | $x$ | X | X |
| 31a | Alimony paid |  |  |  | X |
| 33 | student loan deduction | x |  |  | X |
| 34 | Tuition and Fees |  |  |  |  |
| 40 | Standard deduction/itemized deductions |  |  | X | $x$ |
| 48 | Child and Dependent care credit |  |  |  | X |
| 49 | Education Credits |  | X |  | X |
| 50 | Retirement Savings Credit | X |  |  | X |
| 51 | Child Tax Credit | X |  |  | X |
| 58 | Additional tax on IRA, other qualified plans |  |  |  |  |
| 64a | EIC | X |  |  | X |
| 65 | Additional Child tax credit | X |  |  | X |
| 66 | Refundable education credit |  |  |  | X |
| 74 a | Direct Deposit |  | X | X | X |
| 76 | Amount Owed |  |  |  |  |

Table 2 - Comprehensive Training Problems and Exercises - Advanced

| $\begin{aligned} & \text { Form } \\ & 1040 \end{aligned}$ |  | $\begin{aligned} & \text { 学 } \\ & \frac{0}{3} \end{aligned}$ | $\begin{aligned} & \frac{\pi}{10} \\ & \frac{3}{3} \\ & \frac{3}{6} \end{aligned}$ |  | $\begin{aligned} & \text { 증 } \\ & \underline{\omega} \end{aligned}$ |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Exercise |  |  |  |  |
| Line | Chapter Subject |  |  |  |  |
| 1.5 | Filing Status | MFS | HH | MFJ | MFJ |
| 39 a | Taxpayer or Spouse Blind |  |  |  |  |
| 6 C | Dependent Children |  | x |  | x |
| 6 c | Dependent Others |  |  | x | X |
| 7 | W-2 | x | $x$ |  | X |
| 8 a | Taxable interest |  | X | $x$ | x |
| 9 a | Dividends | x |  | x | $\times$ |
| 10 | Taxable refund |  |  |  | x |
| 11 | Alimony received |  | x |  |  |
| 12 | Small Business (C-EZ) |  | X |  | x |
| 13 | Capital Gains | $x$ |  | $x$ | x |
| 15b | IRA Distribution | x |  | x | X |
| 16b | Pension | x | $\times$ | x | $\times$ |
| 17 | Rents/Royalites |  |  |  |  |
| 19 | Unemployment Compensation |  | x |  | x |
| 20b | Social Security Benefits | x |  | x | X |
| 21 | Other Income (W2G) |  |  |  | $\times$ |
| 23 | Educator Expenses |  |  |  |  |
| 27 | Self Employment deduction |  | $\times$ |  | $\times$ |
| 30 | Penalty on early withdrawals |  |  |  | x |
| 31a | Alimony paid |  |  |  | x |
| 32 | IRA Deduction |  |  |  | x |
| 33 | student loan deduction |  |  |  | X |
| 34 | Tuition and Fees |  |  |  |  |
| 40 | Standard deduction/itemized deductions | $\times$ |  |  | $x$ |
| 47 | Foreign Tax Credit |  |  | $x$ | $x$ |
| 48 | Child and Dependent care credit |  |  |  | $x$ |
| 49 | Education Credits |  |  |  | x |
| 50 | retirement Savings credit |  |  |  |  |
| 51 | Child Tax Credit |  | x |  | x |
| 52 | Residential Energy Credits |  |  |  | X |
| 56 | Self Employment Tax |  | $\times$ |  | X |
| 57 | Unreported Social Security and Medicare tax |  |  |  |  |
| 58 | Additional tax on IRA, other qualified plans |  |  |  |  |
| 59b | First Time Homebuyers Repayment | $x$ |  |  |  |
| 64a | EIC |  | X |  |  |
| 65 | Additional Child tax credit |  |  |  |  |
| 66 | Refundable education credit |  |  |  | X |
| 74 a | Direct Deposit | x |  |  | X |
| 76 | Amount Owed |  |  |  |  |

Table 3 - Comprehensive Training Problems and Exercises - Military \& International


## Preface

## Quality Return Process

An accurate return is the most important aspect of providing quality service to the taxpayer; it establishes credibility and integrity in the program and the volunteer who prepared the return. Throughout the training material you were introduced to the major components of the VITA/TCE return preparation process including:

- Understanding and applying tax law
- Screening and interviewing taxpayers
- Using references, resources, and tools
- Conducting quality reviews

The problems and exercises in this workbook will provide you an opportunity to: apply the tax law knowledge you gained in your training course; apply the screening and interview information on the Intake and Interview Sheet; use your references, resources, and tools; and be able to conduct a quality review of the returns that you have prepared.

We anticipate that completion of the applicable problems and exercises in this workbook will be a valuable aid to you in achieving the goal of preparing accurate tax returns at your VITA/TCE sites.
We welcome your comments for improving these materials and the VITA/TCE programs. You may follow the evaluation procedures on Link and Learn Taxes or e-mail your comments to partner@IRS.gov.

## Table of Contents

Introduction ..... 1
Basic Course
Exercise 1—Beringer ..... 7
Exercise 2—Washington ..... 12
Exercise 3-Webster ..... 17
Comprehensive Problem A-Graham ..... 24
Advanced Course
Exercise 4—Austin ..... 35
Exercise 5-Fleming ..... 41
Exercise 6—Sterling ..... 49
Comprehensive Problem B-Kent ..... 56
Military Course
Exercise 7-Woods. ..... 73
Comprehensive Problem C—Brooks ..... 78
International Course
Exercise 8-Lincoln ..... 87
Comprehensive Problem D—Surry ..... 92
2012 Answers
Exercise 1—Beringer ..... 97
Exercise 2—Washington ..... 103
Exercise 3-Webster ..... 107
Basic Comprehensive-Graham ..... 110
Exercise 4—Austin ..... 119
Exercise 5—Fleming ..... 122
Exercise 6—Sterling ..... 128
Advanced Comprehensive-Kent ..... 133
Exercise 7—Woods. ..... 151
Military Comprehensive-Brooks ..... 160
Exercise 8—Lincoln ..... 173
International Comprehensive-Surry ..... 182



Many free tax preparation sites operate by receiving grant money. The data from the following questions may be used by this site to apply for these grants. Your answers will be used only for statistical purposes.
Other than English, what language is spoken in your home None
Are you or a member of your household considered disabled
$\square$ Yes
$\pm$ NoPrefer not to answer

Catalog Number 52121E


- Sheryl has two children, Courtney and Artis Johnson, who live with her full time. She has been divorced since 2009. She paid all the household expenses and provided all of her children's support.
- Sheryl's mother, Monica Jesse, also lives with her full time and Sheryl provides over half of her support. Monica's only income is from Social Security and a small amount of bank interest. She spends her SSA benefits on her medical expenses and does not contribute to the household expenses.
- Taxpayer did not qualify for the premium tax credit and taxpayer and dependents had minimum essential coverage all year.
- If there is a refund, she wants direct deposit. If she has a balance due, she will pay by check.
- Sheryl is repaying a student loan and received a statement from the lending institution showing that she had paid $\$ 395.67$ in interest last year.
- Sheryl's friend, Willie Cash, lost his home and moved in with her April 18, of the tax year. He does not have any income and is currently looking for work. Sheryl would like to claim Willie as a dependent.

Note: To ensure accuracy of the taxpayer's return the certified volunteer should review and complete applicable sections of the Form 13614-C.

## Sheryl Beringer

1234
1717 Tudor Ave 15-000000000 Your City, State, and ZIP Code PAY TO THE ORDER OF \$

## Clayton National Bank \& Trust

City, State, and ZIP Code

```
For
    |=062005690 |:00578965542 1234
```




2. List the names below of:

2. List the names below of: $\quad$ If additional space is needed check here $\square$ and list on page 4 \begin{tabular}{l}

- everyone who lived with you last year (other than you or your spouse) <br>
- anyone you supported but did not live with you last year <br>
To be completed by Certified Volunteer Preparer <br>
\hline
\end{tabular}





 | of US, | Married as | Student | Permanen |
| :--- | :--- | :--- | :--- |
| Canada, | of 12/31/13 | last year | Disabled |

(yes/no) (yes/no) (yes

(h) $\circ$ | $\begin{array}{l}\text { dependent on } \\ \text { their return? } \\ \text { (yes } / n o)\end{array}$ | $\begin{array}{l}\text { their own } \\ \text { support? } \\ \text { (yes/no) }\end{array}$ | $(y e s / n o)$ | $\begin{array}{l}\text { this person? } \\ \text { (yes/no) }\end{array}$ |
| :--- | :--- | :--- | :--- |
|  |  |  |  |



 |  |  |
| :--- | :--- |
|  |  |
|  |  | Volunteers are trained to provide high quality service and uphold the highest ethical standards.

To report unethical behavior to the IRS, email us at wi.voltax@irs.gov or call toll free 1-877-330-1205


Many free tax preparation sites operate by receiving grant money. The data from the following questions may be used by this site to apply for these grants. Your answers will be used only for statistical purposes.
Other than English, what language is spoken in your home $\qquad$
$\qquad$
x NoPrefer not to answer
Are you or a member of your household considered disabled


| Windsor Washington <br> 200 Sisters Lane <br> Your City, State, and ZIP Code |  | $\begin{array}{r} 1234 \\ 15.00000000 \end{array}$ |
| :---: | :---: | :---: |
|  |  |  |
|  |  |  |
| PAY TO THE ORDER OF | \$ | DOLLARS |
|  |  |  |
| ASP Credit Union City, State, and ZIP Code |  |  |
| For |  |  |
| \|=062005690 |:00578965542 |  |  |

- Windsor is single and pays child support for his son Montel.
- Windsor's son, Montel, lives with his mother, Angie Scott 10 months out of the year.
- Windsor did not itemize deductions last year.
- Windsor tells you that he is working towards his bachelor's degree in Computer Information Systems. He is in his second year, and he is not a convicted felon. He has never claimed an education credit before. He also was a full time student last year. He paid $\$ 5,000$ in tuition and fees to Walker University at 50 Walker Drive, Your City, State, and Zip. The EIN of the University is $15-9 \times X X X X X$.
- If Windsor is due a refund, he wants his refund to be direct deposited in his checking account. If he has a balance due, he will mail in his payment.
- Taxpayer did not qualify for the premium tax credit and taxpayer and dependent had minimum essential coverage all year.

Note: To ensure accuracy of the taxpayer's return the certified volunteer should review and complete applicable sections of the Form 13614-C.






Page 2

| Yes | No | Unsure | Check appropriate box for each question in each section |
| :---: | :---: | :---: | :---: |
| Part III－Income－Last Year，Did You（or Your Spouse）Receive |  |  |  |
| 区 | $\square$ | $\square$ | 1．（B）Wages or Salary？（Form W－2）If yes，how many jobs did you have last year？ 2 |
| $\square$ | 区 | $\square$ | 2．（A）Tip Income？ |
| $\square$ | 区 | $\square$ | 3．（B）Scholarships？（Forms W－2，1098－T） |
| 区 | $\square$ | $\square$ | 4．（B）Interest／Dividends from：checking／savings accounts，bonds，CDs，brokerage？（Forms 1099－INT，1099－DIV） |
| $\pm$ | $\square$ | $\square$ | 5．（B）Refund of state／local income taxes？（Form 1099－G） |
| $\square$ | 区 | $\square$ | 6．（B）Alimony income？ |
| $\square$ | 区 | $\square$ | 7．（A）Self－Employment income？（Form 1099－MISC，cash） |
| $\square$ | 区 | $\square$ | 8．（A）Cash／check payments for any work performed not reported on Forms W－2 or 1099？ |
| $\square$ | 区 | $\square$ | 9．（A）Income（or loss）from the sale of Stocks，Bonds or Real Estate？（including your home）（Forms 1099－S，1099－B） |
| $\square$ | 区 | $\square$ | 10．（B）Disability income？（such as payments from insurance，or workers compensation）（Forms 1099－R，W－2） |
| $\square$ | 区 | $\square$ | 11．（A）Distribution from Pensions，Annuities，and／or IRA？（Form 1099－R） |
| $\square$ | 区 | $\square$ | 12．（B）Unemployment compensation？（Form 1099－G） |
| $\square$ | 区 | $\square$ | 13．（B）Social Security or Railroad Retirement Benefits？（Forms SSA－1099，RRB－1099） |
| $\square$ | 区 | $\square$ | 14．（M）Income（or loss）from Rental Property？ |
| $\square$ | $\square$ | 区 | 15．（B）Other income？（gambling，lottery，prizes，awards，jury duty，Sch K－1，etc．）（Forms W－2G）Specify Lotto |

Part IV－Expenses－Last Year，Did You（or Your Spouse）Pay

| $\square$ | 区 | $\square$ | 1．（B）Alimony？If yes，do you have the recipient＇s SSN？$\square$ Yes $\square$ No |  |
| :---: | :---: | :---: | :---: | :---: |
| $\square$ | 区 | $\square$ | 2．Contributions to a retirement account？＿I＿IRA（A）＿Roth IRA（B）＿＿＿401K（B） | Other |
| $\square$ | 区 | $\square$ | 3．（B）Post secondary educational expenses for yourself，spouse or dependents？（Form 1098－T） |  |
| $\square$ | 区 | $\square$ | 4．（B）Unreimbursed employee business expenses？（such as uniforms or mileage） |  |
| － | $\square$ | $\square$ | 5．（B）Medical expenses？（including health insurance premiums） |  |
| 区 | $\square$ | $\square$ | 6．（B）Home mortgage interest？（Form 1098） |  |
| x | $\square$ | $\square$ | 7．（B）Real estate taxes for your home or personal property taxes for your vehicle？（Form 1098） |  |
| 区 | $\square$ | $\square$ | 8．（B）Charitable contributions？ |  |
| $\square$ | 区 | $\square$ | 9．（B）Child or dependent care expenses such as daycare？ |  |
| 区 | $\square$ | $\square$ | 10．（B）For supplies used as an eligible educator such as a teacher，teacher＇s aide，counselor，etc？ |  |
| $\square$ | 区 | $\square$ | 11．（A）Expenses related to self－employment income or any other income you received？ |  |


| Part V－Life Events－Last Year，Did You（or Your Spouse） |
| :--- |
| $\square$ | 区

Many free tax preparation sites operate by receiving grant money．The data from the following questions may be used by this site to apply for these grants．Your answers will be used only for statistical purposes．
Other than English，what language is spoken in your home $\qquad$Prefer not to answer
Are you or a member of your household considered disabled
$\square$ Yes
区 No
$\square$ Prefer not to answer



- Anthony and Courtney married last year. Courtney has not filed a name change form with the Social Security Administration.
- Courtney paid $\$ 385$ for school supplies for the year, and wasn't reimbursed. She is a full time fifth grade teacher.
- They would like to handle any refund or payment electronically.
- Anthony won $\$ 25$ in the second chance lottery and $\$ 100$ playing the slot machines in Atlantic City. He isn't sure if he has to include it on his tax return.
- The Websters itemized deductions last year and received a state refund of $\$ 580$. Their itemized deductions totaled $\$ 12,800$. The amount from last year's Schedule A, line 5 (income taxes) was $\$ 762$, and line 5b (general sales tax) was $\$ 275$. The taxable income was $\$ 6,767$.
- Taxpayer did not qualify for the premium tax credit and both taxpayers had minimum essential coverage all year.

Note: To ensure accuracy of the taxpayer's return the certified volunteer should review and complete applicable sections of the Form 13614-C.



| PAYER'S name, street address, clty, state, ZIP code, and telephone no. <br> Hampton First National Bank 200 N. Andrea Blvd Evansville, IN 47715 | Payer's RTN (optiona) | Form 1099-INT |  | Interest Income |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| PAYER'S tederal Identification number: RECIIIENT'S Idinilikeatlon number 11-7XXXXXX 151-XX-XXXX | 3 Anletest on US Bavings Bonds and Treas, cbllgations \$ |  |  | Copy B For Reciplent |
| RECIPIENT'S name <br> Anthony Webster | 4 Feders/ Incomes tax with hald $\$$ $-3556$ | 5 Investment expenses <br> \$ |  | This is important tax Information and is being fumished to the Intermal Revenue Serice. II you are eequired to flie a |
| Street address (Including apt. no.) | $\qquad$ | 7 Freieg county u U.S.S. possession |  |  |
| 919 N. Darron Ave. |  |  |  | retum, a negligence penally or other sanction may be imposed on you if this Income is taxable and the IRS deternines that it has not been reported. |
| Cily, state, and ZIP code | 8 Tax-exempt Interest | 9 Spectiod private activity bond interest \$ |  |  |
| Your City, State and Zip Code | \$ |  |  |  |
| Account number (See instructions) | 10 Tax-exempt bond CUSIP no. | 11 state | 12 State didentilication no. | 13 State tax wthheld \$ |

All of the following are unreimbursed expenses for the Websters:
Medical insurance ..... \$2,520
Medical travel ..... 600 miles
Dental bills ..... \$375
Vitamins ..... \$65
New glasses ..... \$255
Prescription drugs ..... \$635
Teeth whitening products ..... \$110
Tithes \& Offerings listed on Statement from his church ..... \$4,550
Donation to the Presidential Election Campaign Fund ..... \$1,800
Mortgage late payment charge ..... \$95
Home mortgage interest ..... \$3,500
Car loan interest ..... \$1,430
City real estate tax ..... \$650
County real estate tax ..... \$1,765
Cash donation to United Way (no written documentation) ..... $\$ 75$
Personal property taxes (value based) ..... \$495
Gambling losses ..... \$2,015

2. List the names below of
List the names below of:

- everyone who lived with you last year (other than you or your spouse) $\square$

If additional space is needed check here $\quad \square$ list on page 4 - everyone you supported but did not live with you last year | Can this | Did this | Did this | Did the | Did the |
| :--- | :--- | :--- | :--- | :--- |

| person be | $\begin{array}{l}\text { person } \\ \text { claimed by } \\ \text { provide } \\ \text { someone }\end{array}$ | $\begin{array}{l}\text { person } \\ \text { pore than } \\ \text { have more }\end{array}$ | $\begin{array}{l}\text { taxpayer (s) } \\ \text { than } \$ 3900\end{array}$ | $\begin{array}{l}\text { provide more } \\ \text { taxpayers) } \\ \text { than } 50 \% \text { of } \\ \text { else as a }\end{array}$ |
| :--- | :--- | :--- | :--- | :--- |
| $50 \%$ of | $\begin{array}{l}\text { half the cost of } \\ \text { of income? } \\ \text { support for }\end{array}$ | $\begin{array}{l}\text { maintaining a }\end{array}$ |  |  |

 |  |  |
| :--- | :--- |
|  |  |

(yes/no) (yes/no)

$\approx$ | $\begin{array}{l}\text { their return? } \\ \text { (yes } / n o \text { ) }\end{array}$ | $\begin{array}{l}\text { support? } \\ \text { (yes/no) }\end{array}$ |
| :--- | :--- |

$\qquad$ or Mexico
last year
으
(h)
$\stackrel{\otimes}{i}$

Volunteers are trained to provide high quality service and uphold the highest ethical standards. To report unethical behavior to the IRS, email us at wi.voltax@irs.gov or call toll free 1-877-330-1205

| Yes | No | Unsure | Check appropriate box for each question in each section |
| :---: | :---: | :---: | :---: |
| Part III－Income－Last Year，Did You（or Your Spouse）Receive |  |  |  |
| 区 | $\square$ | $\square$ | 1．（B）Wages or Salary？（Form W－2）If yes，how many jobs did you have last year？ 2 |
| $\square$ | $\square$ | $\square$ | 2．（A）Tip Income？ |
| $\square$ | $\square$ | 区 | 3．（B）Scholarships？（Forms W－2，1098－T） |
| 区 | $\square$ | $\square$ | 4．（B）Interest／Dividends from：checking／savings accounts，bonds，CDs，brokerage？（Forms 1099－INT，1099－DIV） |
| 区 | $\square$ | $\square$ | 5．（B）Refund of state／local income taxes？（Form 1099－G） |
| $\square$ | 区 | $\square$ | 6．（B）Alimony income？ |
| $\square$ | 区 | $\square$ | 7．（A）Self－Employment income？（Form 1099－MISC，cash） |
| $\square$ | 区 | $\square$ | 8．（A）Cash／check payments for any work performed not reported on Forms W－2 or 1099？ |
| $\square$ | 区 | $\square$ | 9．（A）Income（or loss）from the sale of Stocks，Bonds or Real Estate？（including your home）（Forms 1099－S，1099－B） |
| $\square$ | 区 | $\square$ | 10．（B）Disability income？（such as payments from insurance，or workers compensation）（Forms 1099－R，W－2） |
| $\square$ | 区 | $\square$ | 11．（A）Distribution from Pensions，Annuities，and／or IRA？（Form 1099－R） |
| $\square$ | 区 | $\square$ | 12．（B）Unemployment compensation？（Form 1099－G） |
| $\square$ | $\square$ | $\square$ | 13．（B）Social Security or Railroad Retirement Benefits？（Forms SSA－1099，RRB－1099） |
| $\square$ | 区 | $\square$ | 14．（M）Income（or loss）from Rental Property？ |
| 区 | $\square$ | $\square$ | 15．（B）Other income？（gambling，lottery，prizes，awards，jury duty，Sch K－1，etc．）（Forms W－2G）Specify gambling |
| Part IV－Expenses－Last Year，Did You（or Your Spouse）Pay |  |  |  |
| 区 | $\square$ | $\square$ | 1．（B）Alimony？If yes，do you have the recipient＇s SSN？$\quad \mathbf{x}$ Yes $\quad \square$ No |
| 区 | $\square$ | $\square$ |  |
| 区 | $\square$ | $\square$ | 3．（B）Post secondary educational expenses for yourself，spouse or dependents？（Form 1098－T） |
| $\square$ | $\square$ | $\square$ | 4．（B）Unreimbursed employee business expenses？（such as uniforms or mileage） |
| 区 | $\square$ | $\square$ | 5．（B）Medical expenses？（including health insurance premiums） |
| 区 | $\square$ | $\square$ | 6．（B）Home mortgage interest？（Form 1098） |
| 区 | $\square$ | $\square$ | 7．（B）Real estate taxes for your home or personal property taxes for your vehicle？（Form 1098） |
| 区 | $\square$ | $\square$ | 8．（B）Charitable contributions？ |
| 区 | $\square$ | $\square$ | 9．（B）Child or dependent care expenses such as daycare？ |
| $\square$ | 区 | $\square$ | 10．（B）For supplies used as an eligible educator such as a teacher，teacher＇s aide，counselor，etc？ |
| $\square$ | 区 | $\square$ | 11．（A）Expenses related to self－employment income or any other income you received？ |

Part V－Life Events－Last Year，Did You（or Your Spouse）

| $\square$ | 区 | $\square$ | 1．（HSA）Have a Health Savings Account？（Forms 5498－SA，1099－SA，W－2 with code W in box 12） |
| :---: | :---: | :---: | :---: |
| $\square$ | 区 | $\square$ | 2．（COD）Have debt from a mortgage or credit card cancelled／forgiven by a commercial lender？（Forms 1099－C，1099－A） |
| $\square$ | 区 | $\square$ | 3．（A）Buy，sell or have a foreclosure（COD）of your home？（Form 1099－A） |
| $\square$ | 区 | $\square$ | 4．（B）Have Earned Income Credit（EIC）disallowed in a prior year？If yes，for which tax year？ |
| $\square$ | 区 | $\square$ | 5．（A）Purchase and install energy－efficient home items？（such as windows，furnace，insulation，etc．） |
| $\square$ | 区 | $\square$ | 6．（B）Live in an area that was affected by a natural disaster？If yes，where？ |
| $\square$ | $\boxed{\square}$ | $\square$ | 7．（A）Receive the First Time Homebuyers Credit in 2008 ？ |
| － | $\square$ | $\square$ | 8．（B）Pay any student loan interest？（Form 1098－E） |
| $\square$ | 区 | $\square$ | 9．（B）Make estimated tax payments or apply last year＇s refund to this year＇s tax？If so how much？ |
| $\square$ | 区 | $\square$ | 10．（A）File a federal return last year containing a＂capital loss carryover＂on Form 1040 Schedule D？ |

Part VI－Additional Information and Questions Related to the Preparation of Your Return
Presidential Election Campaign Fund（If you check a box，your tax or refund will not change）
Check here if you，or your spouse if filing jointly，want $\$ 3$ to go to this fund $\square$ You $\square$ Spouse

| If you are due a refund，would you like |  |  |
| :---: | :---: | :---: |
| Direct deposit <br> 区 Yes <br> No | To purchase U．S．Savings Bonds 区 No | To split your refund between different accounts |
| If you have a balance d | to make a payment directly from | － $\boldsymbol{x}$ Yes |

Many free tax preparation sites operate by receiving grant money．The data from the following questions may be used by this site to apply for these grants．Your answers will be used only for statistical purposes．
Other than English，what language is spoken in your home NONE
Are you or a member of your household considered disabledYes

区 NoPrefer not to answer

Sean S. Graham ..... 3298
Stacey A. Graham
2621 Washington StreetYour City, State, and ZIP Code
PAY TO THE ORDER OF ..... \$
DOLLARS
GUILFORD NATIONAL BANK
New York, NY 10001

- They want to file a joint return.
- Stacey is a ninth grade teacher.
- Stacey's mother, Gail Forsyth, lived with Sean and Stacey for the entire year. Gail's entire income consists of $\$ 2,500$ earned as a teacher's aide, $\$ 360$ in interest, and $\$ 4,200$ in social security benefits. Sean and Stacey provided more than half of Gail's total support. She is a U.S. citizen, widowed.
- Their son, Jeremy, attends college. He is in his first year, and he has not been convicted on any felony charges.
- If Sean and Stacey are due a refund, they would like the refund deposited directly into their checking account. If they owe money, they want the amount paid by direct debit from their checking account.
- Taxpayer did not qualify for the premium tax credit and both taxpayers and dependents had minimum essential coverage all year.


Note: Form 8880 will appear in the TaxWise ${ }^{\circledR}$ Forms Tree-do not complete.

| a Employeers social sxurity number 111-XX-XXXX |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| b Employer Idenưfication number (ENN)$21-1 X X X X X X$ |  |  | $\begin{aligned} & \text { agoss tios.athor compenasation } \\ & \$ 1,825 \end{aligned}$ | $2 \text { Fedeosl h Moome taxwinthed }$ |  |
| - Emploeres name, address, and ITP ocde |  |  | ial secartity wages | 4 Sochal security tax withened$\$ 76.65$ |  |
| UMBA Institute 110 Brandon Place Your City, State and Zip Code |  |  |  | $\begin{aligned} 6 \text { Mealarare tax mimhned } \\ \$ 26.46 \\ \hline \end{aligned}$ |  |
|  |  |  | 8 Allcated dps |
| ${ }^{\text {a Control number }}$ |  |  |  |  | 10 Dependent Care benefis |  |
| e Employee's first naim and intial <br> Sean Graham 2621 Washington Street Your City, State and ZIP Code |  |  |  | 12a Seem matructions for box 12 |  |
|  |  |  |  |
|  |  | $\frac{126}{26}$ |  |
|  |  | $\frac{12 d}{2 d x}$ |  |
| TEmpleyes sadress and zip coso |  |  |  |  |  |
|  | $\begin{aligned} & 16 \text { sates wipg tips ove } \\ & \$ 1,825.00 \\ & \hline \end{aligned}$ |  |  | $\begin{array}{\|} 17 \text { Saratencomentax } \\ \$ 175.10 \\ \hline \end{array}$ | 18 Localmagat trate | 19 Leal incerm tax | 20 Loalky |
| 1 |  |  |  |  |  |  |  |

## Line 8—Interest

| PAYER'S name, street address, city, state, ZIP code, and telephone no. <br> BERINGER FEDERAL CREDIT UNION <br> 123 Cherryville Blvd. <br> Hartford, CT 06101 | Payer's RTN (optional) <br> 1 Interest income |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |
|  | \$ 226.82 |  |  |  |
|  | 2 Early withdrawal penalty $\$ \quad 55.00$ |  |  |  |
| PAYER'S federal identilication number RECIPIENT'S /donilicathon numbibir <br> $10-6 X X X X X X$ $112-X X-X X X X$ | 3 minerest on U.S./Savings Bonds and Theasi.gbligations 5 |  |  | Copy B For Reciplent |
|  |  | 5 inv stment expenses <br> $\$$ |  | This is important tax information and is being furnished to the Internal Revenue Service. If you are required to pie a retum, a negilgence penalty or other sanction may be imposed on you if this incomie is taxable and the IRS determines that it has nol been reported. |
| Stacey Graham |  |  |  |  |
| Street address (including apt. no.) | 6 Foreign tax pald | 7 Forelgn country or U.S. possession |  |  |
| 2621 Washington Street | \$ |  |  |  |
| city, state, and ZIP code Your City, State and ZIP Code | $\qquad$ | 9 Spectilied private activity bond interest \$ |  |  |
| Account number (see instructions) | 10 Tax-exempt bond CUSIP no. | 11 State | 12 State Identification no. | 13 State fax withheld \$ |

## Line 9—Dividends



## Line 10-Taxable Refunds

Sean and Stacey did not itemize their taxes last year but received a refund from the state department of revenue in the amount of $\$ 540$. They want to know if it is taxable.

## Line 16-Pensions and Annuities

| PAYER'S name, street address, city, state, and ZIP code <br> Butler Logistics <br> 519 Tabernacle Drive <br> Columbus, OH 43216 |  | 1 Gross distribution <br> $\$$ $12,500.00$ <br> 2a Taxable amount <br> $\$$ 12,500 |  |  | Form 1099-R |  | Distributions From Pensions, Annuities, Retirement or Profit-Sharing Plans, IRAs, Insurance Contracts, etc. |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | Taxable amount not determined |  | Total distribution |  | Copy B Report this income on your federal tax |
| PAYER'S faderal identificat number | REGIPIENT'S identification number | 3 | Capital gain (included in box 2a) |  | 4 Federal income tax withhald |  |  |
| RECIPIENT'S name |  | $\qquad$ |  |  |  |  | federal income tax withheld in box 4, attach this copy to your return. |
| SEAN GRAHAM |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Street address (including apt no.) |  | 7 | Distribution code(s) |  |  | Other | This information is being furnished to the Intemal Revenue Service. |
| 2621 Washington Stre |  |  |  |  |  | \% |  |
| City, state, and ZIP code <br> Your City, State and ZIP Code |  | 9a | Your percentage of total cilstribution |  | $\begin{aligned} & 9 \mathrm{~b} \text { Total employee contintutions } \\ & \$ \quad 62,384.85 \end{aligned}$ |  |  |
| 10 Amount allocable to IRR within 5 years | 11 1st year of desig, Roth contrib. | 12$\$$$\$$ |  |  | 13 State/Rayer's state no. |  | 14 State distribution \$ |
| \$ |  | S |  |  |  |  | \$ |
| Account number (see instructions) |  | 15 <br> Local tax withheld <br> $\$ 8$ <br> $\$ 8$ |  |  | 16 Name of locality |  | 17 Local distribution \$ |
|  |  | \$ |  |  |  |



## Line 21-Other Income



Stacey had \$2,300 in gambling losses.

## Line 30—Penalty on Early Withdrawal of Savings Adjustment

Sean received a Form 1099-INT with a penalty amount charged to him. This amount is deductible as an adjustment.

## Line 31—Alimony Paid Adjustment

Sean paid his ex-wife, Elaine, $\$ 250$ each month in alimony. Elaine's SSN is $116-\mathrm{XX}-\mathrm{XXXX}$.

## Line 33-Student Loan Interest Deduction

Stacey paid $\$ 500$ in interest on student loans for her Master of Science Degree in Elementary Education.

## Line 40-Itemized Deductions, Schedule A

Sean and Stacey would like to itemize their deductions this year. In addition, they provide you with the following receipts. Complete Schedule A.
Medical insurance premiums (paid by Stacey) ..... \$3,520
Hospital bills (unreimbursed) ..... \$315
Doctor bills (unreimbursed) ..... \$540
Dentist bills (reimbursed by insurance) ..... \$1,200
Antihistamine (over the counter) ..... \$190
Prescription drugs for Gail, paid by Stacey (unreimbursed) ..... $\$ 650$
Life insurance premiums ..... \$385
Insulin (unreimbursed) ..... \$250
Vitamins (over the counter) ..... $\$ 75$
Federal income tax ..... \$4,252
Personal property tax (value based) ..... \$565
Real estate tax ..... \$1,300
Taxes paid on utility bills ..... $\$ 753$
Mortgage interest ..... \$5,656
Credit card interest ..... $\$ 900$
Personal loan interest ..... \$319
Church contributions paid by check ..... \$7,550
Chamber of Commerce contributions ..... \$225
Homeowner's dues ..... \$425
Raffle tickets at church ..... \$50
Union dues ..... \$875
Safety deposit box (for investments) ..... \$150

## Line 48-Credit for Child and Dependent Care Expenses, Form 2441

Sean and Stacey paid $\$ 625$ to Crossroads Child Care Center for 5 weeks of summer camp care for Joshua while they worked. The camp was a day camp and involved no overnight stays. The center's address is 1648 Baylor Avenue, your City, State, and ZIP. The employer identification number (EIN) for Crossroads Child Care Center is 20-5XXXXXX.

## Line 49—Education Credit, Form 8863

Gail paid $\$ 800$ for a college course to improve her classroom management skills. Sean and Stacey ask if the $\$ 800$ is deductible on their tax return. She attended Campbell University, 15 Morgan Drive, Your City, State and Zip Code.

Jeremy Graham is in his first year of college. The 1098T shown was issued by his college. The Grahams paid $\$ 7,000$ to the institution by check. Complete Form 8863. The scholarship is restricted and can only be applied to tuition.


## Line 50—Retirement Savings Contribution Credit

Stacey made voluntary contributions to her employer's qualified plan, as shown on her Form W-2. Complete Form 8880 if necessary.

## Line 51-Child Tax Credit

If using TaxWise ${ }^{\circledR}$, this line will calculate automatically.

## Line 64a—Earned Income Credit

Sean and Stacey want to know if they qualify for Earned Income Credit (EIC) this year. Complete the questions on Schedule EIC, then answer any questions on the EIC worksheet, if necessary.

## Line 65—Additional Child Tax Credit, Schedule 8812

When the taxpayer does not qualify for the full amount of the Child Tax Credit, TaxWise® will calculate the Additional Child Tax Credit on Schedule 8812.

## Line 66-Refundable American Opportunity Credit

Sean and Stacey would like to know if they will qualify for the refundable portion of the American Opportunity Credit. Verify the taxpayer data is entered correctly on Form 8863.

## Line 74-Amount You Want Refunded to You

Sean and Stacey would like their refund direct deposited into their checking account.

## Finishing the Return

Sean and Stacey authorized the use of the Practitioner PIN to sign their return. They signed Form 8879, giving the volunteer tax preparer permission to enter the PINs for them.

Note: To ensure accuracy of the taxpayer's return the certified volunteer should review and complete applicable sections of the Form 13614-C.

Exercise 4 - Austin Intake and Interview Sheet, page 1 of 2



Many free tax preparation sites operate by receiving grant money. The data from the following questions may be used by this site to apply for these grants. Your answers will be used only for statistical purposes.
Other than English, what language is spoken in your home NONEPrefer not to answer
Are you or a member of your household considered disabled
$\square$ Yes
区 NoPrefer not to answer


## Interview Notes - Austin

- Mark and Andrea Austin have been separated since 2006. They have not lived together since the separation, but their divorce is not finalized.
- They have three adult children.
- Andrea has already filed her tax return, and she itemized her deductions. Her SSN is 232-XX-XXXX.
- Mark itemized deductions last year and received a refund from the state department of revenue for $\$ 171$. His itemized deductions totaled $\$ 13,750$, and his taxable income was $\$ 8,549$. The amount from last year's Schedule A, line 5a (income taxes) was $\$ 423$. His general sales tax was $\$ 350$.
- Mark retired and began taking annuity payments from the Railroad, and now works part-time as a machinist. His annuity does not make provisions for a joint and survivor annuity.
- His church contributions were $\$ 1,700$ (per statement from church).
- Mark purchased a new home on April 18, 2008 for $\$ 134,000$. He received $\$ 7,500$ for his First Time Home Buyer's Credit. IRS sent him a CP03A reminding him about the repayment of the annual $\$ 500$ that needs to be included on his tax return. He repaid the minimum $\$ 500.00$ on all tax returns since 2010 and does not wish to repay a larger amount this year.
- He paid $\$ 125$ in personal property taxes (value based).
- Taxpayer did not qualify for the premium tax credit and had minimum essential coverage all year.

Note: To ensure accuracy of the taxpayer's return the certified volunteer should review and complete applicable sections of the Form 13614-C.


| RECIPIENT'SLEENDER'S name, address, and telephone number | ${ }^{\text {- Caution: }}$ The amount shown |  |  |
| :---: | :---: | :---: | :---: |
| Yellow Rose Credit Union 9021 Rosewood Way Austin, TX 73301 | may not be tully deductible by you. Umits based on the loan amount and the cost and vaite of the secured property may apply. Also, you may only deduct interest to the extent It was incurred by you, actually paid by you, and not reimbursed by anather person. | $\text { Foom } 1098$ | Mortgage Interest Statement |
| RECIPIENT'S fodoral bentification no. PAVER'S social security numbe <br> $22-6 X X X X X X$ $231-X C=X C X X$ | $\begin{aligned} & \text { 1 Mortgage interest recerved fin } \\ & \$ 4,6 \text { t } 34 \end{aligned}$ |  | Copy B <br> For Payer/Borrower |
| PAYER'S/BORROWER'S name <br> Mark D, Austin | 2 Points pald on purchase of pin <br> \$ | pal residence |  |
| Street address (including apt. no.) | 3 Refund of overpaid interest |  | required to flina a etum, ${ }^{\text {a }}$ |
| 657 Eagles Landing Way |  |  | sanction may be imposed on you II the RS datermines |
| City, state, and ZIP code Your City, State and Zip Code | Real Estate Taxes: \$2,012,30 |  |  |
| Account number (see instructions) |  |  | these points or because you did not report this refind of interest on your return. |


| PAYER'S name, street address, clly, state, ZIP code, and telephone no. <br> UBank Brokerage Services <br> 4003 Financial Blvd <br> Austin, TX 73301 | 1a Total ordinary dividends <br> $\$ \quad 148.53$ |  | Form 1099-DIV | Dividends and Distributions |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |
|  | 1b Quallifed dividends <br> \$ 148.53 |  |  |  |
|  |  |  |  |  |
|  | $\begin{aligned} & \text { 2a Total capital gain distr. } \\ & \$ \quad 74.96 \\ & \hline \end{aligned}$ |  | 2b Unrecap. Sec. 1250 gain \$ | Copy BFor Recipient |
| PAYER'S federal Identification <br> number RECIPIENT'S Identitication <br> number | 2c. Section 1202 gain |  | 2d Collectibles (2896) gain |  |
| 22.7XXXXXX $\quad 231-\mathrm{XX}-\mathrm{XXXXX}$ | \$ |  | \$ |  |
| FECIPIENT'S name | 3 Nowabldend ruptreuthons |  | 4 Fedory/ notme tax with heid | This is important tax information and is |
| Mark D. Austin |  |  |  |  |
|  |  |  | 6 investment expenises \$ | being fumished to the internal Revenue Service. If you are |
| Street address (inchuding apt. no.) | 6 Forelgn lax pald |  | 7 Forelgn country or U.S. possession | required to flie a retum, a negligence |
| 657 Eagles Landing Way |  |  |  | penaity or other sanction may De |
| Cily, state, and ZIP code Your City, State and Zip Code | 8 Cash liquidation dilstributions \$ |  | 9 Noncash Ilquidation distribulions \$ | imposed on you if this income is taxable and the IRS |
| Account number (see instructions) | 10 Exempt-Interest dividends$\$$ |  | 11 Specified private activity bond interest dividends | determines that it has not been reported. |
|  |  |  |  |  |
|  | 12 State | 13. State identification no. | 14 State tax withheld |  |
|  |  |  | \$ |  |


| PAYER'S NAME, STREET ADDRESS, CITY, STATE, AND ZIP CODE UNITED STATES RAILROAD RETIREMENT BOARD 844 N RUSH ST CHICAGO IL 60611-2092 | $20 \times \times$ | PAYMENTS BY THE <br> RAILROAD RETIREMENT BOARD |
| :---: | :---: | :---: |
|  | 3Gross Social Security Equivalent Benefit Portion of Tier 1 Paid in 20XX | \$ 7,368.00 |
| PAYER'S FEDERAL IDENTIFYING NO. 15-6XXXXXX |  |  |
| 1. Claim Number and Payee Code | 4. Social Security Equivalent Benefit Portion of Tier 1 Repaid to RRB in 20XX |  |
| 2. Recipient's Identification Number 231-XX-XXXX | 5. Net Social Security Equivalent Benefit Portion of Tier 1 Paid in 20XX | \$ 7,368.00 COPY C - |
| Recipient's Name, Street Address, City, State, and Zip Code <br> Mark D. Austin <br> 657 Eagles Landing Way <br> Your City, State and Zip Code | 6. Workers' Compensation Offset in 20XX | RECIPIENT'S RECORDS |
|  | 7. Social Security Equivalent Benefit Portion of Tier 1 Paid for 20XX | THIS |
|  | 8. Social Security Equivalent Benefit Portion of Tier 1 Paid for 20XX | IS BEING FURNISHED |
|  | 9. Social Security Equivalent Benefit Portion of Tier 1 Paid for Years Prior to 20XX | TO THE INTERNAL REVENUE SERVICE. |
|  | 10. Federal Income Tax Withheld | $\begin{gathered} \text { 11. Medicare Premium Total } \\ \$ 1,156.80 \\ \hline \end{gathered}$ |
| Sample Document - Subject to change |  |  |



| PAYER'S name, street address, city, state, and ZIP code <br> Murphy Bank \& Trust Company <br> P O Box 848 <br> Raleigh, NC 27611 |  | 1 Gross distribution <br> $\$$ 26800 <br> 2 a Taxable amount <br> S 268.00 |  | Form 1099-R | Distributions From Pensions, Annuities, Retirement or Profit-Sharing Plans, IRAs, Insurance Contracts, etc. |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | 2b Taxable amount not determined |  |  | Copy B Report this income on your federal tax return. If this form shows federal income tax withheld in box 4, attach this copy to your return. |
| PAYER'S federal identification number $22-8 \times x \times \times \times x$ | RECIPIENT'S identification number <br> 231. $\times x=\times 0 \times 0$ | 3 Capital gain (included in box 2a) <br> 5 Employee contributions /Designated Roth contibutiona ar insurance prerniums <br> \$ |  | 4 Federal income tax withheld |  |
| RECIPIENT'S name <br> Mark D. Austin <br> Street address (including apt. no.) <br> 657 Eagles Landing Way <br> City, state, and ZIP code <br> Your City. State and Zip Code |  |  |  |  |  |
|  |  | 7 Distribution code(s) 7 |  | 8 Other  <br> $\$ 8$ $\%$ | This information is being furnished to the Intemal Revenue Service. |
|  |  | 9a Your percentage of total dlistribution |  | $\qquad$ |  |
| 10 Amount allocable to IRR within 5 years | 11 1st year of desig. Roth contrib. | 12 $\$$ $\$$ |  | 13 State/Payer's state no. | 14 State distribution \$ |
| \$ |  | \$ |  |  | \$ |
| Account number (see instructions) |  | 15 Local tax withheld \$ |  | 16 Name of locality | 17 Local distribution <br> \$ |
|  |  | \$ |  |  | \$ |



| Yes | No | Unsure | Check appropriate box for each question in each section |
| :---: | :---: | :---: | :---: |
| Part III－Income－Last Year，Did You（or Your Spouse）Receive |  |  |  |
| 区 | $\square$ | $\square$ | 1．（B）Wages or Salary？（Form W－2）If yes，how many jobs did you have last year？ 2 |
| $\square$ | 区 | $\square$ | 2．（A）Tip Income？ |
| $\square$ | 区 | $\square$ | 3．（B）Scholarships？（Forms W－2，1098－T） |
| 区 | $\square$ | $\square$ | 4．（B）Interest／Dividends from：checking／savings accounts，bonds，CDs，brokerage？（Forms 1099－INT，1099－DIV） |
| $\square$ | 区 | $\square$ | 5．（B）Refund of state／local income taxes？（Form 1099－G） |
| 区 | $\square$ | $\square$ | 6．（B）Alimony income？ |
| 区 | $\square$ | $\square$ | 7．（A）Self－Employment income？（Form 1099－MISC，cash） |
| $\square$ | 区 | $\square$ | 8．（A）Cash／check payments for any work performed not reported on Forms W－2 or 1099？ |
| $\square$ | 区 | $\square$ | 9．（A）Income（or loss）from the sale of Stocks，Bonds or Real Estate？（including your home）（Forms 1099－S，1099－B） |
| 区 | $\square$ | $\square$ | 10．（B）Disability income？（such as payments from insurance，or workers compensation）（Forms 1099－R，W－2） |
| 区 | $\square$ | $\square$ | 11．（A）Distribution from Pensions，Annuities，and／or IRA？（Form 1099－R） |
| 区 | $\square$ | $\square$ | 12．（B）Unemployment compensation？（Form 1099－G） |
| $\square$ | 区 | $\square$ | 13．（B）Social Security or Railroad Retirement Benefits？（Forms SSA－1099，RRB－1099） |
| $\square$ | 区 | $\square$ | 14．（M）Income（or loss）from Rental Property？ |
| $\square$ | 区 | $\square$ | 15．（B）Other income？（gambling，lottery，prizes，awards，jury duty，Sch K－1，etc．）（Forms W－2G）Specify |
| Part IV－Expenses－Last Year，Did You（or Your Spouse）Pay |  |  |  |
| $\square$ | 区 | $\square$ | 1．（B）Alimony？If yes，do you have the recipient＇s SSN？$\square$ Yes $\square$ No |
| $\square$ | 区 | $\square$ | 2．Contributions to a retirement account？＿＿IRA（A）＿Roth IRA（B）＿＿O＿＿Other |
| 区 | $\square$ | $\square$ | 3．（B）Post secondary educational expenses for yourself，spouse or dependents？（Form 1098－T） |
| $\square$ | 区 | $\square$ | 4．（B）Unreimbursed employee business expenses？（such as uniforms or mileage） |
| $\square$ | $\boldsymbol{\square}$ | $\square$ | 5．（B）Medical expenses？（including health insurance premiums） |
| $\square$ | 区 | $\square$ | 6．（B）Home mortgage interest？（Form 1098） |
| － | $\square$ | $\square$ | 7．（B）Real estate taxes for your home or personal property taxes for your vehicle？（Form 1098） |
| $\square$ | 区 | $\square$ | 8．（B）Charitable contributions？ |
| 区 | $\square$ | $\square$ | 9．（B）Child or dependent care expenses such as daycare？ |
| $\square$ | 区 | $\square$ | 10．（B）For supplies used as an eligible educator such as a teacher，teacher＇s aide，counselor，etc？ |
| 区 | $\square$ | $\square$ | 11．（A）Expenses related to self－employment income or any other income you received？ |

## Part V－Life Events－Last Year，Did You（or Your Spouse）



Many free tax preparation sites operate by receiving grant money．The data from the following questions may be used by this site to apply for these grants．Your answers will be used only for statistical purposes．

| Other than English，what language is spoken in your home | None | $\square$ Prefer not to answer |
| :--- | :--- | :--- |
| Are you or a member of your household considered disabled $\quad \mathbf{x}$ Yes | $\square$ No | $\square$ Prefer not to answer |



## Interview Notes - Fleming

- Hannah was employed as an editor. Starting on July 1, 2009, she did some editing work from her home, for Candid Publishing Co., who provided Form 1099-MISC. She kept a record of her expenses: \$1,625 for paper, $\$ 1,047.50$ for printer cartridges, $\$ 1,250$ for postage, $\$ 350$ for a business phone line and long distance calls, and total mileage of 234 for January and February for making deliveries. She had 10,000 other miles on her car. Hannah has one car which she bought in 2007 and began using for her work when she started working at home. She has a written record of her business mileage. She took a word processing course in the evening at the local college to improve her skills. The tuition was $\$ 575$. The Business Code for Schedule C-EZ or C is 541990. The address for the college was: One University Way, Your City, State and Zip Code.
- Hannah is divorced. The divorce decree states that her ex-husband is to claim their son, Jerry, as a dependent on his return even though Hannah provides all the support for their children, Tara and Jerry. It also states that he is to pay her $\$ 300$ per month alimony. Due to the loss of his job during the year, he only paid for 8 months.
- Get Funds Investment Service notified Hannah that she received $\$ 418.13$ in federal and state exempt interest income.
- In January of the tax year, Hannah took an IRA distribution of $\$ 5,000$ to pay off credit card debt.
- She did not itemize deductions last year. If there is a refund she prefers to receive it by direct deposit and has provided a copy of a blank check. If she owes any additional taxes she will mail in the payment.
- As you are going over Form 13614-C with Hannah, she tells you she made a mistake when she wrote her address on the form. Her correct address is 496 Booths Way.
- Hannah paid the Lucas Tiny Tots (EIN 24-2XXXXXX), located at 54 Unique Way, Your City, State and ZIP Code, for Tara and Jerry's care while she was at work. She paid the day-care center $\$ 1,793$.
- Hannah had a serious accident in June of the tax year, and stopped working. She collected unemployment compensation but was too young to retire. Hannah is now totally and permanently disabled.
- Hannah's education expenditures could be a business expense or a credit. Determine the most advantageous benefit for which she is qualified.
- Hannah let you know that a couple of years back she experienced an identity theft issue. She brought with her a copy of the CP01A letter. Her letter shows that she was issued a PIN of 459871 for use when completing her return.
- Taxpayer did not qualify for the premium tax credit and taxpayer and all dependents had minimum essential coverage all year.

Note: To ensure accuracy of the taxpayer's return the certified volunteer should review and complete applicable sections of the Form 13614-C.

|  | a Employee's social security number $241-X X-X X X X$ |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| b Employer identification number(EN) 23-5 XXXXXX |  |  | 1 Wages vips,other compensation $\$ 11,326.50$ | 2 Federal income tax with ineld $\$ 1.498 .76$ |  |
| c Employer's name, address, and ZIF code |  |  | $\begin{array}{r} 3 \text { Social security wages } \\ \$ 12,326.50 \end{array}$ | 4 Social security tax with held $\$ 517.71$ |  |
| Bellewood World Herald 1334 Stephens Way Dayton, OH 45402 |  |  | $\begin{array}{r} 5 \text { Medicare wages and tips } \\ \$ 12,326.60 \end{array}$ | 6 Medicare tax withheld $\$ 178.73$ |  |
|  |  |  | 7 social securty tips | 8 Allocated tips |  |
| d Control number |  | 9 |  | 10 Dependent care benefits |  |
| - Employee's fist nathe and initial <br> Hannah E. Fleming 496 Booths Way Your City, State and Zip Code |  |  | 11 Nongualineo plal | 12a See instructions for box 1212 <br> 1 D |  |
|  |  |  |  | $\begin{array}{\|l\|} \hline 126 \\ 3 \\ 3 \\ \hline \end{array}$ | 986,00 |
|  |  |  |  | $12 c$ |  |
|  |  |  |  | $\begin{array}{\|l\|l\|} \hline 12 \mathrm{~d} \\ \hline \end{array}$ |  |
| 15 state <br> Employer's state iO <br> YS | $\begin{gathered} 16 \text { State wages tips ets } \\ \$ 11,326.50 \\ \hline \end{gathered}$ | 17 State income tax $\$ 574.50$ | 18 Localwages tips, etc. | 19 tocal income tax | 20 Locility rame |




| PAVER'S name, street address, city, state, ZIP code, and telephone no. <br> Northern Bank and Trust 201 Investment Avenue Dayton, OH 45402 | Payer's RTN (optional) | Form 1099-INT |  | Interest Income |
| :---: | :---: | :---: | :---: | :---: |
|  | 1 interest income |  |  |  |
|  | \$ 41687 |  |  |  |
|  |  |  |  |  |
| PAYER'S federal Identification number RECIPIENT'S Identification number 23.7XXXXXX 241.XX00XXX | 3 Interest on U.S. Savings Bon | \%o and Tr | reas. obligations | Copy B For Recipient |
| RECIPIENTS name | 4 Federe incom tax witfeeld | $5 \operatorname{lnv}$ | ent expenses | This is important tax |
| Street address (including apt. no.) | 6 Foreign tax raid | 7 Forelgic | country or U.S. possession | - are required to flie a |
| 496 Booths Way |  |  |  | penalty or other sanction may be imposed on you if |
| CIty, state, and ZIP code | 8 Tax-exempt interest | 9 Spectiod | d piviste activity boid interest | this income is taxable and the IRS determines that it |
| Your City, State and Zip Code |  |  |  | has not been reported. |
| Account number (see instructions) | 10 Tax-exempt bond CUSIP no. | 11 State |  | 13 State tax withheld \$ |



| PAYER'S name, street address, city, state, and ZIP code <br> One World Publishers <br> P.O Box 474 <br> Cincinnati, OH 45202 |  | $\mathbf{1}$  <br> Gross distribution  <br> $\$$ $5,400.00$ <br> 2a Taxable amount <br> $\$$ $5,400.00$ |  |  | Form 1099-R ${ }_{\text {Total }}$ | Distributions From Pensions, Annuities, Retirement or Profit-Sharing Plans, IRAs, Insurance Contracts, etc. |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | 2b | Taxable amo not determin |  |  | Copy B Report this |
| PAYER'S federal identificatio number $23-9 x x x x x x$ | RECIPIENT'S identification number $241 \times x-000 x$ | 3 | Capital gain in box 2a) | cluded | 4 Federal income tax withheld <br> 52600 | income on your federal tax return. If this form shows |
|  |  |  |  |  | ```6 Neturrealized appreciation in employer's securities $``` | tax withheld in box 4, attach this copy to your return. |
| Street address (including apt. no.) <br> 496 Booths Way |  | 7 | Distribution code(s) 3 |  | 8 Other  <br> $\$$ $\%$ | This information is being furnished to |
| City, state, and ZIP code Your City, State and Zip Code |  | 9a | Your percent distribution | of total \% | 9b Total employee contributions $\$$ | Revenue Service. |
| 10 Amount allocable to IRR within 5 years | 11 1st year of desig. Roth contrib. | 12 | State tax with |  | 13 State/Payer's state no. | 14 State distribution \$ |
| \$ |  | \$ |  |  |  | \$ |
| Account number (see instructions) |  | 15 <br> $\$$ | Local tax wit |  | 16 Name of locality | 17 Local distribution \$ |
|  |  | \$ |  |  |  | \$ |


| PAYER'S name, street address, clty, state, ZIP code, and telephone no. <br> Candid Publishing <br> P. O. Box 6717 <br> Dayton, OH 45404 |  | 1 Rents <br> \$ | Form 1099-MISC | Miscellaneous Income |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |
|  |  | 2 Royaitles |  |  |
|  |  | \$ |  |  |
|  |  | 3 Other Income \$ | 4 Federal income tax withheld \$ | Copy B <br> For Recipient |
| PAYER'S federal ldentification number | RECIPIENT'S Identification number | 5 Fishing boat proceeds | 6 Medcal and health cara payments |  |
| 24-0XXXXXX |  |  |  |  |
| RECIPIENTS name <br> Hannah E. Fleming |  | 7 Nonemployes pomperisation $12,87588$ | 8 Substitute pan ments in lieu of dividends or Interest | This is important tax information and is being furnished to the Intemal Revenue Service. If you are required to file a return, a negligence penalty or other sanction may be imposed on you if this income is taxable and the IRS determines that it has not been reported. |
| Street address (including apt. no 496 Booths Way |  | 9 Payer made direct sales of $\$ 5,000$ or rnore of consumer products to a buyer (reciplent) for resale | 10 Crop Insurance proceeds <br> $\$$ <br> 12 |  |
| Clity, state, and ZIP code Your City, State and Zip Co |  | 11 | 12 |  |
| Account number (see instructio |  | 13 Excess golden parachute payments <br> \$ | 14 Gross proceeds pald to an attomey $\$$ |  |
| 15a Section 409A deterrais | 15b Section 409A income | 16 State tax withneld \$ | 17 State/Payer's state no. | 18 state income \$ |
| \$ | \$ | \$ |  | \$ |

## Hannah Fleming



PAY TO THE ORDER OF

Northern Bank \& Trust
201 Investment Ave
Dayton, OH 45402

```
For
    |:062005690 |:00578965542 1234
```




Many free tax preparation sites operate by receiving grant money. The data from the following questions may be used by this site to apply for these grants. Your answers will be used only for statistical purposes.
Other than English, what language is spoken in your home NONEPrefer not to answer
Are you or a member of your household considered disabled
区 Yes
$\square$ NoPrefer not to answer


## Interview Notes - Sterling

- Timothy and Nicole have been married for over 40 years, and each year they return to your site to have their tax return completed. Timothy retired from the International Brotherhood of Electrical Workers on January 1, 2008. Nicole, who is a housewife, is covered by the plan.
- Timothy's sister, Christina Summers, lived with them all year. She is totally and permanently disabled and relies upon her brother for her support. She receives $\$ 250$ per month in social security benefits.
- Nicole has less than 20/200 vision in both eyes. She provided a doctor's statement.
- Timothy's brokerage statement shows that he purchased 100 shares of Domestics stock on March 12, 1983 for $\$ 12,000$. This is a non covered security and the basis was not reported to the IRS. He sold the stock on March 23, of the current tax year. He received $\$ 23,789$ net of commissions on the sale.
- They itemized deductions last year but did not receive any state refund. They would like to have any refund put into their savings account and provide you the routing number of: 062005690 and account number of: 00578965542 for their deposits. If they owe they will be sending in the payment.
- Nicole was hit by a car in February of 2009 and was severely injured. Shortly after her release from the hospital she applied for Social Security Disability. Nicole received a lump sum payment from the Social Security Administration during the tax year.
- The Sterlings' brought in the prior year returns to find out if they need to do amended returns due to the lump sum that Nicole received.
- Timothy and Nicole have always filed joint returns and have never had any tax exempt interest. Timothy's Social Security benefits have been $\$ 15,972$ for each of the prior three years. Their combined AGI for PY3 was $\$ 36,390$, for PY2 was $\$ 36,510$ and for PY1 was $\$ 36,605$. Their taxable Social Security benefits for PY3 were $\$ 4,126$; PY2 were $\$ 4,166$ and PY1 were $\$ 4,197$.
- Timothy and Nicole have never had any tax-free interest income.
- Taxpayer did not qualify for the premium tax credit and both taxpayers and dependents had minimum essential coverage all year.

Note: To ensure accuracy of the taxpayer's return the certified volunteer should review and complete applicable sections of the Form 13614-C.

| PAYER'S name, street address, clty, state, ZIP code, and telephone no. <br> Keener Federal Savings and Loan <br> 1947 Newcomb Highway <br> Dayton, OH 45402 | Payer's RTN (optional)1 Interest income | Form 1099-INT |  | Interest Income |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |
|  | \$ $\quad 124.73$ <br> 2 Early withdrawal penalty <br> $\$$ |  |  |  |
|  |  |  |  |  |
|  | 3 firteret on US Saviges Bonds and Trear, obiligations $\$$ |  |  | Copy B For Reciplent |
| RECIPIENTS name <br> Timolhy A. Sterling | Federil hicom tax wittineld \$ |  | ment expenses | This is important tax information and is being furnished to the Internal Revenue Service. If you |
| Street address (including apt no.) | 6 Forelgn tax peid | 7 Forelgn | country or U.S. possession | return, a negligence penality or other sanction |
| 4822 Broken Arrow Way | \$ |  |  | may be imposed on you it |
| Clity, state, and ZIP code <br> Your City, State and Zip Code | B Tax-exempt interest \$ |  | 4 private activity bond interest | this income is taxable and the IRS determines that it has not been reported. |
| Account number (see instructions) | 10 Tax-exempt bond CUSIP no. | 11 State | 12 State identification no. | 13 State tax withheld $\$$ |






FORM SSA-1099 - SOCIAL SECURITY BENEFIT STATEMENT


## FORM SSA-1099 - SOCIAL SECURITY BENEFIT STATEMENT



Problem B - Kent Intake and Interview Sheet, page 1 of 2


| Yes | No | Unsure | Check appropriate box for each question in each section |
| :---: | :---: | :---: | :---: |
| Part III－Income－Last Year，Did You（or Your Spouse）Receive |  |  |  |
| 区 | $\square$ | $\square$ | 1．（B）Wages or Salary？（Form W－2）If yes，how many jobs did you have last year？ 3 |
| $\square$ | 区 | $\square$ | 2．（A）Tip Income？ |
| $\square$ | 区 | $\square$ | 3．（B）Scholarships？（Forms W－2，1098－T） |
| 区 | $\square$ | $\square$ | 4．（B）Interest／Dividends from：checking／savings accounts，bonds，CDs，brokerage？（Forms 1099－INT，1099－DIV） |
| 区 | $\square$ | $\square$ | 5．（B）Refund of state／local income taxes？（Form 1099－G） |
| $\square$ | $\square$ | $\square$ | 6．（B）Alimony income？ |
| 区 | $\square$ | $\square$ | 7．（A）Self－Employment income？（Form 1099－MISC，cash） |
| $\mathbf{x}$ | $\square$ | $\square$ | 8．（A）Cash／check payments for any work performed not reported on Forms W－2 or 1099 ？ |
| 区 | $\square$ | $\square$ | 9．（A）Income（or loss）from the sale of Stocks，Bonds or Real Estate？（including your home）（Forms 1099－S，1099－B） |
| $\square$ | $\square$ | $\square$ | 10．（B）Disability income？（such as payments from insurance，or workers compensation）（Forms 1099－R，W－2） |
| 区 | $\square$ | $\square$ | 11．（A）Distribution from Pensions，Annuities，and／or IRA？（Form 1099－R） |
| 区 | $\square$ | $\square$ | 12．（B）Unemployment compensation？（Form 1099－G） |
| 区 | $\square$ | $\square$ | 13．（B）Social Security or Railroad Retirement Benefits？（Forms SSA－1099，RRB－1099） |
| $\square$ | $\square$ | $\square$ | 14．（M）Income（or loss）from Rental Property？ |
| 区 | $\square$ | $\square$ | 15．（B）Other income？（gambling，lottery，prizes，awards，jury duty，Sch K－1，etc．）（Forms W－2G）Specify |
| Part IV－Expenses－Last Year，Did You（or Your Spouse）Pay |  |  |  |
| 区 | $\square$ | $\square$ | 1．（B）Alimony？If yes，do you have the recipient＇s SSN？$\quad$ Y Yes $\quad \square$ No |
| x | $\square$ | $\square$ |  |
| 区 | $\square$ | $\square$ | 3．（B）Post secondary educational expenses for yourself，spouse or dependents？（Form 1098－T） |
| $\square$ | 区 | $\square$ | 4．（B）Unreimbursed employee business expenses？（such as uniforms or mileage） |
| 区 | $\square$ | $\square$ | 5．（B）Medical expenses？（including health insurance premiums） |
| x | $\square$ | $\square$ | 6．（B）Home mortgage interest？（Form 1098） |
| $\mathbf{x}$ | $\square$ | $\square$ | 7．（B）Real estate taxes for your home or personal property taxes for your vehicle？（Form 1098） |
| 区 | $\square$ | $\square$ | 8．（B）Charitable contributions？ |
| 区 | $\square$ | $\square$ | 9．（B）Child or dependent care expenses such as daycare？ |
| $\square$ | 区 | $\square$ | 10．（B）For supplies used as an eligible educator such as a teacher，teacher＇s aide，counselor，etc？ |
| 区 | $\square$ | $\square$ | 11．（A）Expenses related to self－employment income or any other income you received？ |

Part V－Life Events－Last Year，Did You（or Your Spouse）


Many free tax preparation sites operate by receiving grant money．The data from the following questions may be used by this site to apply for these grants．Your answers will be used only for statistical purposes．
Other than English，what language is spoken in your home NONE $\qquad$
$\square$ Prefer not to answer
Are you or a member of your household considered disabled
$\square$ NoPrefer not to answer


## Interview Notes - Kent

- Kevin and Mary are full time residents of your state and they want to file a state return.
- Their daughter, Yvonne, is a full-time student classified as a freshman at a local community college. Yvonne has never been convicted of a felony.
- Kevin and Mary paid for day care for Kevin's granddaughter Terri (who lived with them full time) while they both worked. Kevin is a clerk and Mary was a schoolteacher.
- Penny Bryant is Mary's older sister who is totally and permanently disabled. Penny lived with the Kents all year and was fully supported by them.
- If there is a refund, Kevin wants half of the refund applied to next year's taxes and the other half deposited directly into their checking account. Kevin provides you a personal check with the account information on it.
- Kevin and Mary provided $100 \%$ of the support for both Yvonne and Terri.
- Mary received $\$ 1,500$ cash from the estate of her great-aunt.
- Taxpayer did not qualify for the premium tax credit and both taxpayers and dependents had minimum essential coverage all year.

Line 7-Wages



During the year Mary also worked on the Board of Elections at the voting center close to her house. This was the first year she worked there.


Note: Form 8880 will appear in the TaxWise ${ }^{\circledR}$ Forms Tree-do not complete.

## Line 8-Interest

Kevin is collecting payments on a seller-financed mortgage. The purchaser is Elizabeth Dunlap (SSN 219-XX-XXXX), 4216 Chatham Way, Your City, State, ZIP Code. Last year Kevin received \$1,672.38 interest on that loan.

| PAYER'S name, street address, city, state, ZIP code, and telephóne no. <br> Derby Federal Credit Union <br> 431 Investment Row <br> Louisville, KY 40202 | Payer's RTN (optional) | Form 1099-INT |  | Interest Income |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | $\pm$ Interest income |  |  |  |  |
|  | \$ 238.00 |  |  |  |  |
|  | $\begin{array}{\|l} \hline \text { 2 Early withdrawal penalty } \\ \$ \quad 23.80 \end{array}$ |  |  |  |  |
|  |  5 |  |  |  | Copy B For Reclplent |
| RECIPIENTS name |  | $5 \text { iny }=\text { stment expenses }$ |  |  | This is important tax information and is being fumished to the interna |
| Kevin R Kent |  |  |  |  | furnished to the intemal Revenue Service. It you |
| Street address (including apt, no.) |  | 7 Foregn county or U.S. possession |  |  | are required to file a <br> return, a negligence penalty or other sanction may be imposed on you if this income is taxatle and the IRS determines that it has not been reported. |
| 8705 Somersby Way |  |  |  |  |  |  |  |
| Cily, state, and ZIP code | 8 Tax-exempt interest$\$ \quad 78.32$ | 9 Specifiod private setivity bond irterout \$ |  |  |  |
| Your Cily, State and Zip Code |  |  |  |  |  |  |  |
| Account number (see instructions) | 10 Tax-exempt bond CUSIP no. | 11 State | 12 State identil | Incation no. | 13 State tax withheid \$ |

Kevin received a broker's statement from Portfolio Investments. Enter any interest income shown on the following broker's statement. Tax-exempt interest was paid on a municipal bond from another state.

Money from U.S. Savings Bonds was used by the Kents for house repairs.

Line 9—Dividends


Gross Proceeds from each of your security transactions are reported individually to the IRS
Gross Proceeds in aggregate are not reported to the IRS and should not be reported on your tax return.

Neither Kevin nor Mary had an interest in a financial account in a foreign country and have never received distributions from or transferred funds to a foreign trust.

Enter now any foreign tax paid by Kevin as reported on a 1099-DIV (or broker's statement).

## Line 10-Taxable Refunds

Kevin and Mary itemized deductions last year and received a $\$ 208$ tax refund from the state. Their taxable income for last year was $\$ 49,859$. Their total itemized deductions were $\$ 13,250$. The amount of state income taxes was $\$ 2,998$. The amount of state sales tax that was paid was $\$ 689$.


## Line 12-Business Income

Mary ran a small business, which she operated out of her home, typing medical transcripts. The business code was 561410. In addition to the amount reported on Form 1099-MISC, she also received $\$ 982.00$ during the year from other doctors for this service. She had expenses that included $\$ 49.00$ for paper and $\$ 67.50$ for a printer cartridge. Mary used her second car for picking up and delivering the typing jobs. She maintained a written record of mileage, reporting 158 business miles per month for 11 months and 5,225 other miles. She bought the car and started using it for business on January 2, 2006. Mary had another car available for personal use.

| PAYER'S name, street address, cily, state, ZIP code, and telephonie no. <br> Heartfelt Medical Center <br> 674 Wellness Road <br> Indianapolis, IN 46204 |  | 1 Rents <br> \$ <br> 2 Royatiles <br> \$ | Form 1099-MISC | Miscellaneous Income |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  | $\begin{aligned} & \hline 3 \text { Other income } \\ & \$ \\ & \hline \end{aligned}$ | 4 Federal income tax wiltheidd \$ | Copy B <br> For Recipient |
| PAYER'S federal Idenititication number | RECIPIENT'S identification number212-xX-XxXX | 5 Flishing boal proceeds <br> \$ | 6 Medical end heelth case paynrents |  |
| 26-0XXXXXX |  |  | \$ |  |
| RECIPIENTS name |  | 7 Nonemployeg compersation <br> $\$$ <br> 674.00 | 8 substhute payments in lleu of dilyaends ac interest | This is important tax information and is being furnished to the internal Revenue Service. If you are required to file a return, a negligence penalty or other sanction may be imposed on you if this income is taxable and the IRS determines that it has not been reported. |
| Mary B Bryant |  |  |  |  |
| Street address (inciuding apt. 8705 Somersby Way |  | $\qquad$ | 10 Cropwemunce proceeds $\$$ |  |
| Gity, state, and ZIP code <br> Your City, State and Zip Co |  | 11 | 12 |  |
| Account number (see instructio |  | 13 Excess godden parachute payments <br> \$ | 14 Gross proceeds paicit to an attomey <br> \$ |  |
| 15a Section 409A deterrals | 15b Section 409A Income | $\qquad$ \$ | 17 State/Payer's state no. | 18 State Income \$ |
| \$ | \$ | \$ |  | \$ |

## Line 13-Capital Gain or Loss



Kevin paid $\$ 10,123$ for 100 shares of Purdue stock on July 1, 2001 and paid $\$ 35$ commission for the sale. Refer to the broker's statement for additional stock sales.

Portfolio Investments does not have a record for the purchase of Rider stock. Kevin inherited the 65 shares from his uncle. The stock was worth $\$ 7,222$ on 11/29/2007, the day his uncle died.

Line 15-IRA Distributions


Kevin has worked for the last couple of years to get Peoples Trust to update the form 1099-R with the correct code as it is not an early distribution, they refuse.

Kevin did a direct transfer of his traditional IRA funds from Yale Security IRA to Merrill Lynch. He received Form 1099-R below.


## Line 16-Pensions and Annuities



Kevin retired two years ago and started drawing his retirement pay on January 1 of last year. He recovered $\$ 335$ of his cost during the first year. Kevin did not select a joint and survivor annuity.

| PAYER'S name, street address, city, state, and ZIP code <br> Alpine Pension Fund 7568 Peachtree Street Indianapolis, IN 40204 |  | 1 Gross distribution <br> $\$$ 12.743 .00 <br> 2a Taxable amount |  |  Distributions From <br> Pensions, Annuities, <br> Retirement or <br> Profit-Sharing <br> Plans, IRAs, <br> Insurance $\|$Corm 1099-R <br> Contracts, etc. |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | 2b Taxable amount not determined |  | Total distribution $\square$ | Copy B Report this income on your |
| PAYER'S federal identification number | RECIPIENT'S identification number | 3 Capital gain (included in box 2a) |  | 4 Federal income tax withheld | income on your federal tax |
| RECIPIENT'S name |  | 5 Employee contributions /Des Ignatud Roth conimbutione ion insurance premiums $\$$ |  | $\begin{aligned} & 6 \text { Nerunreaiized } \\ & \text { appreciation in } \\ & \text { entplayevis securities } \end{aligned}$ | tax withheld in box 4, attach this copy to your return. |
| Kevin R. Kent |  |  |  |  |  |
|  |  | S |  |  |
| Street address (including apt. no.) |  |  |  | 7 Distribution code(s) | \| IRA | 8 Other | This information is being furnished to the internal Revenue Service. |
| 8705 Somersby Way |  |  |  | \$ \% |  |  |
| City, state, and ZIP code <br> Your City, State and Zip Code |  | a Your percentage of total distribution |  | $\begin{aligned} & \text { 9b } \text { Total employee contributions } \\ & \mathrm{S} \\ & \hline \end{aligned}$ |  |  |
| 10 Amount allocable to IRR within 5 years | 11 1st year of desig. Roth contrib. | 12 State tax withheld$\$ 8$ |  | 13 State/Payer's state no. | 14 State distribution \$ |  |
| \$ |  | \$ |  |  | \$ |  |
| Account number (see instructions) |  | 15 Local tax withheld \$ |  | 16 Name of locality | 17 Local distribution \$ |  |
|  |  | \$ |  |  | \$ |  |

Line 19—Unemployment Compensation

| PAYER'S name, street address, city, state, ZIP code, and telephone no. Indiana Unemployment Commission | $\mathbf{1}$ Unemployment compensation$\$ 1,380.00$ |  | Form 1099-G | Certain |
| :---: | :---: | :---: | :---: | :---: |
| Indianapolis, IN 46204 | 2 State or local income tax refunds, creatts, or offsets$\$$ |  |  |  |
|  |  |  | $\begin{aligned} & \text { deral macme tax withheld } \\ & 138.00 \end{aligned}$ | Copy B <br> For Recipient |
| RECIPIENTS name <br> Kevin R, Kent <br> Street address (including apt. no.) <br> 8705 Somersby Way <br> Clty, state, and ZIP code <br> Your City, State and Zip Code | 5 ATAA RTAA payments \$ |  |  | This is important tax information and is being furnished to the Internal Revenue |
|  | 7 Agriculture payments \$ |  | 8 If checked, box 2 is trade or business income | Service. If you are required to file a return, a negligence penalty or |
|  | o Market gain \$ |  |  | other sanction may be imposed on you If this income is taxable and |
| Account number (see instructions) | 10a State | 10b State identilication no. | 11 State income tax witheld $\$$ | the IRS determines that it has not been reported. |

Line 20-Social Security Benefits

## FORM SSA-1099 - SOCIAL SECURITY BENEFIT STATEMENT



- PART OF YOUR SOCIAL SECURITY BENEFITS SHOWN IN BOX 5 MAY BE TAXABLE INCOME. SEE THE REVERSE FOR MORE INFORMATION.


| PAYER'S name, address, ZIP code, federal Identification number, and telephone number | $\begin{array}{r} 1 \text { Gross winnings } \\ 1,200.00 \end{array}$ | 2 Federal income tax withheld $0.00$ |  |
| :---: | :---: | :---: | :---: |
|  | 3 Type of wager | 4 Date won | Form W-2G |
| Get Rich Lottery Board 578 Dollar Blva Indianapolis, IN 46204 | Lottery | 6/28/20XX |  |
|  | 5 Transaction | 6 Race | Certain |
| -7XXXXXX (888)341-XXXX | 7 Wionings from Identioil wagers | B Cashióa | Winnings |
| WINNER'S name, address (includin <br> Mary B Bryant 8705 Somersby Way <br> Your City, State and Zip Code | 9 Wriner's taxpayes deentication new 212-XX-XXXX | 10. Window | This information is being furnished to the Internal Revenue Service. |
|  | 11 First i.D. | 12 Second L. |  |
|  | 13 Stata/Payer's state identiticalton no. YS 22-3XXXXXX | 14 State income tax withheid $120.00$ | Copy B |
| Under penaities of perfury, I declare that, to the best of my hrowedge and bellet, the name, address, and taxpayer Identitication number that I have fumished correcty idently me as the reciplent of this payment and any payments from identical wagers, and that no other person is enttlied to any part of these payments. |  |  | Report this income on your federal tax return. If this form shows federal income tax withheld in box 2, attach this copy to your retum. |
| Signature - Mang (03) Sisymon |  | ate - $\quad 6 / 28 / 20 \mathrm{XX}$ |  |

Mary had $\$ 2,250$ in gambling losses. She has also won $\$ 500.00$ in the GA State Lottery.

## Line 31—Alimony Paid Adjustment

Kevin paid $\$ 3,600$ in alimony to a previous wife. Her social security number is 215-XX-XXXX.

## Line 32-IRA Contribution Adjustment

Mary made a $\$ 6,000$ contribution to her traditional IRA account.

## Line 33-Student Loan Interest Adjustment

Mary paid $\$ 268$ interest on a student loan she incurred to obtain her teaching degree.

## Line 40-Itemized Deductions

Because of high unreimbursed medical expenses this year, Kevin wants to itemize deductions and provides the following information:
Medical insurance ..... \$1,200
Doctor bills ..... \$653
Hospital bills ..... \$200
Life insurance ..... \$1,842
Funeral expenses ..... \$5,600
Medical mileage 103 miles per month ( 1,236 miles total)
Prescription drugs ..... \$965
Prescription eyeglasses ..... \$210
Tithes to church ..... \$1,730
Cash contributions to: National Public Radio, American Cancer ..... \$225
Society, Shriners Children's Hospital with canceled checks and receipts
Contributions to Millsap Elementary School with canceled checks and receipts ..... \$250
Salvation Army (FMV of clothes and TV in good used condition; Kents have receipts for these contributions.) ..... \$350
Home mortgage interest (Form 1098) ..... \$2,997
County real estate tax (property tax statement based on property value) ..... \$1,240
City real estate tax (property tax statement based on property value) ..... \$258
Personal property tax (based on the value) ..... \$624
Gambling losses ..... \$2,250
Speeding tickets ..... \$375
State sales tax (new car) ..... \$1,565

## Line 48-Credit for Child and Dependent Care Expenses

Kevin and Mary paid the Happy Blessings Day Care Center $\$ 1,100$ to watch Terri while they worked. The address is 128 Magical Way St, Your City, State, and ZIP Code. Their EIN is $26-8$ XXXXXX.

## Line 49-Education Credits

Kevin and Mary paid $\$ 2,750$ for Yvonne's tuition. Yvonne spent $\$ 500.00$ on textbooks and $\$ 850.00$ for a new computer which was not a course requirement.

| FILER'S name, streat adciress, olly, state, ZIP code, and telephone number <br> Northern Kentucky University Nunn Drive Founders Hall Suite 500 Highland Heights, KY 41076 |  | ```1 Payments recelved for qualified tuttion and related expenses $``` | Form 1098-T | Tuition Statement |
| :---: | :---: | :---: | :---: | :---: |
|  |  | $\$$ <br> 2 Amounts billed for qualitied tultion and related expenses <br> \$ $\quad 7,750.00$ |  |  |
|  |  |  |  |  |
| FILER'S federal identification no.$26.9 \mathrm{XXXXxX}$ |  |  ias chinged is reporima meinod |  | Copy B <br> For Student |
| STUDENT'S name <br> Yvonne Kent |  |  | 5 somalaranhips or grants <br> 5,000.00 | This is important tax information and is being fumished to the Internal Revenue Service. |
| street address (including apt. no.) 8705 Somersby Way |  | 6 Adjustments vo scholarships or grants for a prlor year <br> \$ | 7 Checked If the amount in box 1 or 2 includes amounts for an acaclemic perlod beginning January March |  |
| City, state, and ZIP code <br> Your City, State and Zip Code |  |  |  |  |
| Service Provider/Acct. No. (Bee instr.) | 8 Check If at least <br> nall-time student | 9 Checked If a graduate student | 10 ins. contract relmb./refund \$ |  |

Mary had to take several special training courses at the local college that were required by her employer. The class tuition and fees totaled $\$ 317.85$. She attended Fulton Community College at One University Way, Your City, State and Zip Code.

## Line 52—Energy Credits, Form 5695

The Kent's insulated the crawl space of their home for $\$ 175.00$ and replaced all their windows with new windows meeting the IECC criteria (energy efficiency) at a cost of $\$ 7,450.00$ excluding onsite preparation, assembly, or original installation of components. The Kent's have not claimed any credits in previous years on the Form 5695.

## Line 62—Estimated Tax Payments

During the year, Kevin and Mary made the following estimated tax payments.

| DATE PAID | AMOUNT PAID |
| :---: | :---: |
| $04 / 14$ | $\$ 100.00$ |
| $09 / 18$ | $\$ 100.00$ |

They also applied $\$ 200$ from last year's tax refund toward this year's taxes.

## Line 64a—Earned Income Credit (EIC)

Kevin and Mary may qualify for EIC. If they do qualify for EIC, then answer the questions on the EIC schedule and the EIC worksheet.

## Line 65—Additional Child Tax Credit, Schedule 8812

When the taxpayer does not qualify for the full amount of the Child Tax Credit, TaxWise ${ }^{\circledR}$ will calculate the Additional Child Tax Credit on Schedule 8812.

## Line 66-Refundable American Opportunity Credit

Kevin wants to know if they will qualify for the refundable portion of the American Opportunity Credit. Verify the taxpayer data is entered correctly on Form 8863.

## Line 73-Overpayment

## 74a-Amount You Want Refunded to You

Kevin wants any refund or debit deposited to or withdrawn from the checking account. He provided you with a copy of a check.

## Kevin Kent <br> 8705 Somersby Way Your City, State, and ZIP Code <br> Federal Credit Union <br> City, State, and Zip Code

 1234 15-00000000ORDER OF

```
For
    |:062005690 |:00578965542 1234
```


## Line 75—Applied to Next Year's Estimated Taxes

If there is a refund, Kevin wants half applied to next year's taxes.

If using TaxWise ${ }^{\circledR}$, review the Forms Tree and address any red exclamation marks by completing the unanswered questions. Do the Diagnostics to ensure there are no e-filing problems.

## Signature Line

Kevin wants to sign the return using the Practitioner's Pin.

- If energy credit is not used, delete Form 5695.

Note: To ensure accuracy of the taxpayer's return the certified volunteer should review and complete applicable sections of the Form 13614-C.

This page intentionally left blank



Many free tax preparation sites operate by receiving grant money. The data from the following questions may be used by this site to apply for these grants. Your answers will be used only for statistical purposes.

|  |  | $\square$ Prefer not to answer |
| :--- | :--- | :--- |
| Other than English, what language is spoken in your home | $\square$ |  |



## Interview Notes - Woods

While using Form 13614-C to complete the interview with the Woods, the following information was used to complete the return.

- William returned to his home base in the United States this past year. He brought his wife Lana, who is a Swiss citizen, and their son Edward, who was born abroad. He met and married Lana in 2006 while he was stationed in Europe.
- William asked if he could file a joint return with Lana. They provided a copy of her letter from the IRS which indicated her individual tax identification number was 9XX-70-XXXX. They have always chosen to treat Lana as a Resident Alien, and the choice was never suspended or ended.
- They do not have any deductions.
- They do not need a state return prepared for them. He did not itemize deductions last year. If there is a refund, it is to be mailed to their home.
- William and Lana are not students and have never taken a distribution from a qualified retirement plan.
- Taxpayer did not qualify for the premium tax credit and both taxpayers had minimum essential coverage all year.

Note: To ensure accuracy of the taxpayer's return the certified volunteer should review and complete applicable sections of the Form 13614-C.




Gross Proceeds from each of your security transactions are reported individually to the IRS
Gross Proceeds in aggregate are not reported to the IRS and should not be reported on your tax return.

## Due to recent changes in tax law, reporting of Capital Gains requires either a detailed listing of stocks OR an acceptable list of transactions. You cannot use a combination; one or the other can be used but not both.

## Military Comprehensive Problem

Problem C - Brooks Intake and Interview Sheet, page 1 of 2


| Yes | No | Unsure | Check appropriate box for each question in each section |
| :---: | :---: | :---: | :---: |
| Part III－Income－Last Year，Did You（or Your Spouse）Receive |  |  |  |
| 区 | $\square$ | $\square$ | 1．（B）Wages or Salary？（Form W－2）If yes，how many jobs did you have last year？ 5 |
| $\square$ | 区 | $\square$ | 2．（A）Tip Income？ |
| $\square$ | 区 | $\square$ | 3．（B）Scholarships？（Forms W－2，1098－T） |
| 区 | $\square$ | $\square$ | 4．（B）Interest／Dividends from：checking／savings accounts，bonds，CDs，brokerage？（Forms 1099－INT，1099－DIV） |
| $\square$ | 区 | $\square$ | 5．（B）Refund of state／local income taxes？（Form 1099－G） |
| $\square$ | 区 | $\square$ | 6．（B）Alimony income？ |
| $\square$ | 区 | $\square$ | 7．（A）Self－Employment income？（Form 1099－MISC，cash） |
| $\square$ | 区 | $\square$ | 8．（A）Cash／check payments for any work performed not reported on Forms W－2 or 1099 ？ |
| $\square$ | 区 | $\square$ | 9．（A）Income（or loss）from the sale of Stocks，Bonds or Real Estate？（including your home）（Forms 1099－S，1099－B） |
| $\square$ | 区 | $\square$ | 10．（B）Disability income？（such as payments from insurance，or workers compensation）（Forms 1099－R，W－2） |
| $\square$ | 区 | $\square$ | 11．（A）Distribution from Pensions，Annuities，and／or IRA？（Form 1099－R） |
| $\square$ | 区 | $\square$ | 12．（B）Unemployment compensation？（Form 1099－G） |
| $\square$ | 区 | $\square$ | 13．（B）Social Security or Railroad Retirement Benefits？（Forms SSA－1099，RRB－1099） |
| 区 | $\square$ | $\square$ | 14．（M）Income（or loss）from Rental Property？ |
| $\square$ | 区 | $\square$ | 15．（B）Other income？（gambling，lottery，prizes，awards，jury duty，Sch K－1，etc．）（Forms W－2G）Specify |
| Part IV－Expenses－Last Year，Did You（or Your Spouse）Pay |  |  |  |
| $\square$ | 区 | $\square$ | 1．（B）Alimony？If yes，do you have the recipient＇s SSN？$\square$ Yes $\square$ No |
| 区 | $\square$ | $\square$ | 2．Contributions to a retirement account？＿I＿IRA（A）O $\quad$ Roth IRA（B）X X 401K（B）＿＿＿Other |
| 区 | $\square$ | $\square$ | 3．（B）Post secondary educational expenses for yourself，spouse or dependents？（Form 1098－T） |
| 区 | $\square$ | $\square$ | 4．（B）Unreimbursed employee business expenses？（such as uniforms or mileage） |
| $\square$ | 区 | $\square$ | 5．（B）Medical expenses？（including health insurance premiums） |
| 区 | $\square$ | $\square$ | 6．（B）Home mortgage interest？（Form 1098） |
| 区 | $\square$ | $\square$ | 7．（B）Real estate taxes for your home or personal property taxes for your vehicle？（Form 1098） |
| 区 | $\square$ | $\square$ | 8．（B）Charitable contributions？ |
| 区 | $\square$ | $\square$ | 9．（B）Child or dependent care expenses such as daycare？ |
| $\square$ | 区 | $\square$ | 10．（B）For supplies used as an eligible educator such as a teacher，teacher＇s aide，counselor，etc？ |
| $\square$ | 区 | $\square$ | 11．（A）Expenses related to self－employment income or any other income you received？ |

Part V－Life Events－Last Year，Did You（or Your Spouse）


Many free tax preparation sites operate by receiving grant money．The data from the following questions may be used by this site to apply for these grants．Your answers will be used only for statistical purposes．
Other than English，what language is spoken in your home NONE
$\square$ Yes
区 No$\square$ Prefer not to answer
Are you or a member of your household considered disabled
Yes
www．irs．gov
Form 13614－C（Rev．10－2013）


## Interview Notes - Brooks

While using Form 13614-C to complete the interview with Kathy, the following information was used to complete the return.

- The Brooks have been married for fifteen years. Keith Brooks is a teacher presently serving in Iraq. Kathy completed some continuing professional education (CPE) requirements for her job during the year.
- The Brooks do not need a state return prepared for them. They did not itemize deductions last year. If there is a refund, they would like direct deposit into their checking account. If there is a balance due they would like direct debit from their checking account. Keith and Kathy would both like to contribute to the Presidential Election Fund.
- Taxpayer did not qualify for the premium tax credit and both taxpayers and dependents had minimum essential coverage all year.



## Line 7-Brooks

Mrs. Brooks brought all of their W-2's.





Note: Form 8880 will appear in the TaxWise ${ }^{\circledR}$ Forms Tree-do not complete.

## Line 9—Dividends



## Line 17—Rental Real Estate

When the Brooks moved to Keith's first duty station, they could not sell their home. They asked a realtor friend to find a renter for them. It was available for rent July 1 ,of the current tax year. They had records to show the income and expenses related to the rental property. They actively participated in their rental property.
It was rented on August 1, for $\$ 700$ per month. They collected $\$ 3,500$ in rent during the tax year. They did not make any payments that would require them to file Form 1099. Their rental expenses included $\$ 135$ to their friend for finding a renter and $\$ 235$ for yard maintenance and some small repairs. They paid $\$ 400$ per year for property insurance. They received Form 1098, Mortgage Interest Statement, from Oak Grove National Bank. The bank reported that they had paid $\$ 5,815$ in mortgage interest and $\$ 1,380$ in property taxes on their home, which was located at 123 Maple Way, Your State.

Their friend computed this year's depreciation for them, which would be $\$ 1,400$. (This is calculated on an $\$ 84,000$ basis for depreciation, 27 and one-half-year recovery period, mid-month convention, and straight-line method. The basis for depreciation is the value of the property [ $\$ 90,000$ ] less the value of the land $[\$ 6,000$ ] which is not depreciable.)

## Adjustments

During the first five months of the tax year Keith, an Army Reserve soldier, attended monthly drills at a site located 150 miles from his home. Kathy stated that he drove his car to the drill location each month and kept
a written $\log$ of his mileage. He also spent two nights each drill period at the local motel. The motel receipts indicated he paid $\$ 73$ per night. His record of meal expenses showed that he spent a total of $\$ 338$ for the fivemonth period. His expenses were not reimbursed. (These amounts are equal to the federal per diem amounts.) Keith placed his vehicle in service on 01/01/2009. He had 9,300 other miles on his vehicle during the year. There was also another vehicle available for personal use.

## Line 26-Moving Expenses Adjustment

Keith did a "Do It Yourself" move to his permanent duty station when he entered active duty on June 15, of the current tax year. The Army estimated the cost of his move to be $\$ 5,000$. He was advanced $\$ 4,750$. He filed a travel voucher for $\$ 4,200.00$ for his expenses. He received a W-2 from the Mil PCS Travel office reporting the $\$ 550$ in profit as income in box 1 of Form W-2. A "P" in box 12 of the W-2 indicated he received a move-in housing allowance of $\$ 546.83$.

His other travel and lodging expenses that were not reimbursed were: mileage of 1,000 miles, moving of household pets of $\$ 250.00$ and an additional room at the hotel of $\$ 473$ due to occupancy limits.

## Itemized Deductions

## Line 40-Itemized Deductions

Kathy belongs to her state's professional organization for engineers. Her receipts indicate she paid $\$ 250$ for dues and journals during the tax year. The Brooks made charitable contributions to their church in the amount of $\$ 6300$. They have a written acknowledgment from their church.

## Credits

## Line 48-Credit for Child and Dependent Care Expenses, Form 2441

Keith and Kathy paid $\$ 100$ per week for 15 weeks to Fun For Tots, 798 Lucas Way, Your City, Your State, Your ZIP Code for after school care for Nancy. The EIN for Fun For Tots is 29-2XXXXXX.

## Line 49-Education Credits

Kathy completed 30 hours of required continuing professional education by taking several workshops at the local university. Her checks to the university totalled $\$ 3,000$. Kathy attended Murray Technical College, 25 Murray Avenue, Murray, KY, 42071. The EIN for Murray Tech is 30-1XXXXXX.

## Line 50—Retirement Savings Contributions Credit

The Brooks qualify for Retirement Savings Contribution Credit. Neither Keith nor Kathy are full time students. They have never received any distributions from any qualified retirement plans.

## Line 64a—Earned Income Credit

Keith and Kathy want to know if they qualify for the Earned Income Credit (EIC). Complete the EIC worksheet, as needed.

## Line 65—Additional Child Tax Credit, Schedule 8812

When the taxpayer does not qualify for the full amount of the Child Tax Credit, TaxWise® will calculate the Additional Child Tax Credit on Schedule 8812.

## Line 74a—Amount You Want Refunded to You

Keith and Kathy would like direct deposit. (See the check for their bank routing and account numbers.)

Note: To ensure accuracy of the taxpayer's return the certified volunteer should review and complete applicable sections of the Form 13614-C.

## Exercise 8 - Lincoln Intake and Interview Sheet, page 1 of 2

| Form 13614-C <br> (October 2013) |
| :--- |
| You will need: |
| - Tax Information such as Forms W-2, 1099, 1098. |
| - Social security cards or ITIN letters for all persons on your tax return. |
| - Picture ID (such as valid driver's license) for you and your spouse. |

If additional space is needed check here $\square$ and list on page 4 To be completed by Certified Volunteer Preparer | Did this Did this $\mid$ Did the $\mid$ Did the


 | $\begin{array}{l}\text { dependent on } \\ \text { their return? }\end{array}$ | $\begin{array}{l}\text { their own } \\ \text { support? }\end{array}$ | $(y e s / n o)$ | $\begin{array}{l}\text { this person? } \\ \text { (yes/no) }\end{array}$ |
| :--- | :--- | :--- | :--- | \(\begin{aligned} \& home for this <br>

\& person?\end{aligned}\) | $\begin{array}{l}\text { their return? } \\ \text { (yes } / n 0)\end{array}$ | $\begin{array}{l}\text { support? } \\ \text { (yes/no) }\end{array}$ |  | (yes/no) | $\begin{array}{l}\text { person? } \\ \text { (yes/no) }\end{array}$ |
| :--- | :--- | :--- | :--- | :--- |
|  |  |  |  |  |

 3 \begin{tabular}{l|l|l}
\& \& last year <br>
(yes/no) \& Disabled <br>
(yes/no)

 (yes/no) (yes/no) (h) (i) (h) 

\& \& <br>
\hline \& \& <br>
\hline
\end{tabular} $\square$

$\qquad$

 $\square$ Widowed Year of spouse's death
2. List the names below of: List the names below of:

- everyone who lived with - everyone who lived with you last year (other than you or your spouse)
- anyone you supported but did not live with you last year \begin{tabular}{l|l|l|l}
$\begin{array}{l}\text { Name (first, last) Do not enter your } \\
\text { name or spouse's name below }\end{array}$ \& $\begin{array}{l}\text { Date of Birth } \\
(m m / d d / y y)\end{array}$ \& $\begin{array}{l}\text { Relationship to } \\
\text { you (for }\end{array}$ \& $\begin{array}{l}\text { Number of } \\
\text { months }\end{array}$ <br>
\hline

 

name or spouse's name below \& $(\mathrm{mm} / \mathrm{dd} / \mathrm{yy})$ \& $\begin{array}{l}\text { you (for } \\
\text { example: son, }\end{array}$ \& $\begin{array}{l}\text { months } \\
\text { lived in }\end{array}$ <br>
\hline

 

daughter, \& your home <br>
parent, none, \& last year
\end{tabular} etc)

$$
\begin{array}{l|l}
\text { (c) } & \text { (d) } \\
\hline
\end{array}
$$


-


Volunteers are trained to provide high quality service and uphold the highest ethical standards.


Many free tax preparation sites operate by receiving grant money. The data from the following questions may be used by this site to apply for these grants. Your answers will be used only for statistical purposes.

| Other than English, what language is spoken in your home |  | $\square$ Prefer not to answer |
| :--- | :--- | :--- |
| Are you or a member of your household considered disabled $\quad \square$ Yes $\quad \boxed{\boldsymbol{x}}$ No | $\square$ Prefer not to answer |  |



## Interview Notes - Lincoln

While using Form 13614-C to complete the interview with the Lincoln's, the following information was utilized to complete the return.

- Abe, a U.S. citizen, moved to Ireland on May 30, of the current tax year. Abe married Ashley, an Irish citizen and resident, in June of the current tax year.
- They would like to file jointly this year. Ashley has no income and chooses to be treated as a U.S. resident for tax purposes in of the current tax year.
- Ashley does not have a social security number and understands that she needs to obtain an Individual Taxpayer Identification Number (ITIN) in order to file a joint return with Abe. Ashley brought a completed Form W-7 with her.
- Abe worked in the United States for four months and received a Form W-2 from his employer.
- Abe also worked as a nurse at Fitzgerald General Hospital for the remainder of the year. The hospital address is 456 Elgin Road, Dublin 17, Ireland.
- The hospital gave Abe a document showing wages of $\$ 18,543$, and federal tax (equal to U.S. withholdings) of $\$ 1,658$ (converted into U.S. currency).
- Abe and his wife earned $\$ 1,349$ interest on a savings account in a Dublin bank. The foreign institution withheld $\$ 78$ in income tax to the Ireland taxing authority.
- Abe enrolled in a nursing course at the Fulton School of Nursing to improve his job skills while in the United States, and paid $\$ 1,235$. The school was located at 2212 N Morgan Street, Atlanta, GA, 30308. The EIN number was 58-1XXXXXX.
- Abe did not itemize his deductions last year.
- Neither Abe nor Ashley were full time students. They have never taken a distribution from any qualified retirement plan.
- Taxpayer did not qualify for the premium tax credit and both taxpayers had minimum essential coverage all year.

Note: To ensure accuracy of the taxpayer's return the certified volunteer should review and complete applicable sections of the Form 13614-C.

Form
(Rev. January 2010)
Department of the Treasury
Internal Revenue Service

Application for IRS Individual Taxpayer Identification Number

- See instructions.

For use by individuals who are not U.S. citizens or permanent residents.

An IRS individual taxpayer identification number (ITIN) is for federal tax purposes only.
Before you begin:

- Do not submit this form if you have, or are eligible to get, a U.S. social security number (SSN).
- Getting an ITIN does not change your immigration status or your right to work in the United States and does not make you eligible for the earned income credit.

Reason you are submitting Form W-7. Read the instructions for the box you check. Caution: If you check box b, $\mathbf{c}, \mathbf{d}, \mathbf{e}, \mathbf{f}$, or $\mathbf{g}$, you must file a tax return with Form W-7 unless you meet one of the exceptions (see instructions).
a $\square$ Nonresident alien required to get ITIN to claim tax treaty benefit
b $\square$ Nonresident alien filing a U.S. tax return
c $\square$ U.S. resident alien (based on days present in the United States) filing a U.S. tax return
d $\square$ Dependent of U.S. citizen/resident alien
Enter name and SSN/ITIN of U.S. citizen/resident alien (see instructions)
e $\square$ Spouse of U.S. citizen/resident alien Abe R Lincoln 431-XX-XXXX
f $\square$ Nonresident alien student, professor, or researcher filing a U.S. tax return or claiming an exceptionDependent/spouse of a nonresident alien holding a U.S. visa
h $\square$
Other (see instructions)
Additional information for a and f: Enter treaty country and treaty article number

| Name <br> (see instructions) <br> Name at birth if different | 1a First name Ashley |  | Middle name Beth |  | Last name McCleary |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 1b First name |  | Middle name |  | Last name |  |  |
| Applicant's mailing address | 2 Street address, apartment number, or rural route number. If you have a P.O. box, see page 4. |  |  |  |  |  |  |
|  | City or town, state or province, and country. Include ZIP code or postal code where appropriate. |  |  |  |  |  |  |
| Foreign (nonU.S.) address (if different from above) <br> (see instructions) | 3 Street address, apartment number, or rural route number. Do not use a P.O. box number. 64 Penny Lane |  |  |  |  |  |  |
|  | City or town, state or province, and country. Include ZIP code or postal code where appropriate. Dublin 17, Ireland |  |  |  |  |  |  |
| Birth information | 4 Date of birth (month / day / year) $12 / 23 / 1974$ | Country of birth Ireland |  | City and state or province (optional) $\mathbf{5}$ $\square$ Male <br> Dublin $\boxed{\nabla}$ Female  |  |  |  |
| Other information | 6a Country(ies) of citizenship Ireland | 6b Foreign tax I.D. number (if any) |  | 6c Type of U.S. visa (if any), number, and expiration date |  |  |  |
|  |  |  |  |  |  |  |  |


|  | 6e Have you previously received a U.S. temporary taxpayer identification number (TIN) or employer identification number (EIN)? No/Do not know. Skip line 6 f. <br> Yes. Complete line 6f. If more than one, list on a sheet and attach to this form (see instructions). |  |  |
| :---: | :---: | :---: | :---: |
|  | $6 f$ Enter: TIN or EIN <br> Name under which it was issued |  |  |
|  | 6 g Name of college/university or company (see instructions) City and state | Length of stay |  |
| Sign <br> Here | Under penalties of perjury, I (applicant/delegate/acceptance agent) declare that I have examined this application, including accompanying documentation and statements, and to the best of my knowledge and belief, it is true, correct, and complete. I authorize the IRS to disclose to my acceptance agent returns or return information necessary to resolve matters regarding the assignment of my IRS individual taxpayer identification number (ITIN), including any previously assigned taxpayer identifying number. <br> Signature of applicant (if delegate, see instructions) <br> Phone number <br> (213) 555-XXXX |  |  |
| Keep a copy for your records. | Name of delegate, if applicable (type or print) | Delegate's relationship to applicant | Parent $\square$ Court-appointed guardian <br> Power of Attorney |
| Acceptance <br> Agent's <br> Use ONLY | Signature | Date (month / day / year) | Phone ( |
|  |  |  | Fax ( ) |
|  | Name and title (type or print) | Name of company | EIN |
|  |  |  | Office Code |
| For Paperwork Reduction Act Notice, see page $5 . \quad$ Cat. No. |  | 10229L | Form W-7 (Rev. 1-2010) |



## International Comprehensive Problem

Problem D - Surry Intake and Interview Sheet, page 1 of 2


| Yes | No | Unsure | Check appropriate box for each question in each section |
| :---: | :---: | :---: | :---: |
| Part III－Income－Last Year，Did You（or Your Spouse）Receive |  |  |  |
| 区 | $\square$ | $\square$ | 1．（B）Wages or Salary？（Form W－2）If yes，how many jobs did you have last year？ 2 |
| $\square$ | 区 | $\square$ | 2．（A）Tip Income？ |
| $\square$ | 区 | $\square$ | 3．（B）Scholarships？（Forms W－2，1098－T） |
| $\square$ | 区 | $\square$ | 4．（B）Interest／Dividends from：checking／savings accounts，bonds，CDs，brokerage？（Forms 1099－INT，1099－DIV） |
| $\square$ | 区 | $\square$ | 5．（B）Refund of state／local income taxes？（Form 1099－G） |
| $\square$ | 区 | $\square$ | 6．（B）Alimony income？ |
| $\square$ | 区 | $\square$ | 7．（A）Self－Employment income？（Form 1099－MISC，cash） |
| $\square$ | 区 | $\square$ | 8．（A）Cash／check payments for any work performed not reported on Forms W－2 or 1099？ |
| $\square$ | 区 | $\square$ | 9．（A）Income（or loss）from the sale of Stocks，Bonds or Real Estate？（including your home）（Forms 1099－S，1099－B） |
| $\square$ | 区 | $\square$ | 10．（B）Disability income？（such as payments from insurance，or workers compensation）（Forms 1099－R，W－2） |
| $\square$ | 区 | $\square$ | 11．（A）Distribution from Pensions，Annuities，and／or IRA？（Form 1099－R） |
| $\square$ | 区 | $\square$ | 12．（B）Unemployment compensation？（Form 1099－G） |
| $\square$ | 区 | $\square$ | 13．（B）Social Security or Railroad Retirement Benefits？（Forms SSA－1099，RRB－1099） |
| $\square$ | 区 | $\square$ | 14．（M）Income（or loss）from Rental Property？ |
| $\boldsymbol{x}$ | $\square$ | $\square$ | 15．（B）Other income？（gambling，lottery，prizes，awards，jury duty，Sch K－1，etc．）（Forms W－2G）Specify FEC |
| Part IV－Expenses－Last Year，Did You（or Your Spouse）Pay |  |  |  |
| $\square$ | 区 | $\square$ | 1．（B）Alimony？If yes，do you have the recipient＇s SSN？$\square$ Yes $\square$ No |
| 区 | $\square$ | $\square$ |  |
| $\square$ | 区 | $\square$ | 3．（B）Post secondary educational expenses for yourself，spouse or dependents？（Form 1098－T） |
| $\square$ | 区 | $\square$ | 4．（B）Unreimbursed employee business expenses？（such as uniforms or mileage） |
| $\square$ | 区 | $\square$ | 5．（B）Medical expenses？（including health insurance premiums） |
| $\square$ | 区 | $\square$ | 6．（B）Home mortgage interest？（Form 1098） |
| $\square$ | 区 | $\square$ | 7．（B）Real estate taxes for your home or personal property taxes for your vehicle？（Form 1098） |
| $\square$ | 区 | $\square$ | 8．（B）Charitable contributions？ |
| 区 | $\square$ | $\square$ | 9．（B）Child or dependent care expenses such as daycare？ |
| $\square$ | 区 | $\square$ | 10．（B）For supplies used as an eligible educator such as a teacher，teacher＇s aide，counselor，etc？ |
| $\square$ | 区 | $\square$ | 11．（A）Expenses related to self－employment income or any other income you received？ |

Part V－Life Events－Last Year，Did You（or Your Spouse）


Many free tax preparation sites operate by receiving grant money．The data from the following questions may be used by this site to apply for these grants．Your answers will be used only for statistical purposes．
$\begin{array}{lll}\text { Other than English，what language is spoken in your home } \quad \text { NONE } & \square \text { Prefer not to answer } \\ \text { Are you or a member of your household considered disabled } \quad \square \text { Yes } \quad \square \text { No } & \square \text { Prefer not to answer }\end{array}$


## Interview Notes - Surry

While using Form 13614-C to complete the interview with the Surry's, the following information was used to complete the return.

- David is stationed in Mildenhall AFB (123 First Street) near Suffolk, England, IPP3AW. He has been there with his wife Elizabeth and his son Marvin since May 2010.
- Elizabeth is a data entry clerk for an England accounting firm (ABC, Ltd., 123 Shakespeare Road, Suffolk, England, IPP3AW). She had a statement of earnings from her employer, showing that she had been paid $\$ 29,457$ during the tax year while an employee. She also provided records that indicated she had paid $\$ 3,286$ in income taxes to the British taxing authority. All money amounts on the statements were in U.S. currency.
- The Surrys provided records indicating that they had paid $\$ 3,650$ to Small Hands, a child care service on base, for babysitting services while they were at work. The address for Small Hands is 987 Sax Hayden Way, Suffolk, England, IPP3AW. The EIN for provider is 41-0XXXXXX.
- They had no other income or any deductible expenses.
- They want to know which would be more favorable: to exclude Elizabeth's income or to use the foreign tax credit. Wages are considered general limitation income. Taxpayers cannot deduct, exclude, or claim a credit for any item that can be allocated to or charged against the excluded income. Neither Elizabeth nor David have ever filed a F2555 or 2555EZ before. Preparer can use "What If Mode" in TaxWise Desktop to determine the best outcome.
- They do not need a state return prepared for them. They did not itemize deductions last year. If there is a refund, they want the check mailed to their home.
- Taxpayer did not qualify for the premium tax credit and both taxpayers and dependents had minimum essential coverage all year.

Note: To ensure accuracy of the taxpayer's return the certified volunteer should review and complete applicable sections of the Form 13614-C.


This page intentionally left blank

## Answers - 2012





For Paperwork Reduction Act Notice, see your tax
Schedule EIC (Form 1040A or 1040) 2012 return instructions.
BCA


## Part I Filers Who Have Certain Child Dependent(s) with an ITIN (Individual Taxpayer Identification Number)

Complete this part only for each dependent who has an ITIN and for whom you are claiming the child tax credit.
If your dependent does not qualify for the credit. you cannot include that dependent in the calculation of this credit.

Answer the following questions for each dependent listed on Form 1040, line 6c; Form 1040A, line 6c; or Form 1040NR, line 7 c , who has an ITIN (Individual Taxpayer Identification Number) and that you indicated qualified for the child tax credit by checking column (4) for that dependent.

A For the first dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.Yes
$\square \mathrm{N}$

B For the second dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.
$\square$ Yes
No

C For the third dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.No

D For the fourth dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meel the substantial presence test? See separate instructions.


Note. If you have more than four dependents identified with an ITIN and listed as a qualifying child for the child tax credit, see the instructions and check here
Part II Additional Child Tax Credit Filers


Schedule 8812(form 1040 or 1040) 2012 Sheryl Beringer
Part III Certain Filers Who Have Three or More Qualifying Children



For Paperwork Reduction Act Notice, see your tax return instructions.
Form 8880 (2012)



Form 8863 (2012)
Name(s) shown on return
Windsor B Wa shington

TIP When you figure your taxes, you may want to compare the American opportunity credit and lifetime learning credits, and choose the credit for each student that gives you the lower tax liability. You cannot take the American opportunity credit and the lifetime learning credit for the same student in the same year. If you complete lines 27 through 30 for this student do not complete line 31

## American Opportunity Credit

| Adjusted qualified education expenses (see instructions). Do not enter more than \$4,000. | 27 | 4,000. |
| :---: | :---: | :---: |
| Subtract \$2,000 from line 27. If zero or less enter -0- | 28 | 2,000. |
| Multiply line 28 by $25 \%$ (.25) | 29 | 500. |
| If line 28 is zero, enter the amount from line 27 . Otherwise, add $\$ 2,000$ to the amount on line 29 and enter the result. Skip line 31. Include the total of all amounts from all Parts III, line 30 on PartI, line 1 | 30 | 2,500 |

## Lifetime Learning Credit







BCA






For
日CA

| SCHEDULE 8812 <br> (Form 1040A or 1040) | Child Tax Credit |  | OMB Na 1545.0074 |
| :---: | :---: | :---: | :---: |
|  |  |  | 201 |
| Department of the Treasury Internal Revenue Service (99) | - Information about Schedule 8812 and its separate instructions is at www.irs.gov/form1040. |  | Attactiment <br> Sequence No. 47 |
| Name(s) shown on return |  | Your social security number 111- |  |
| Sean S \& S | cey A Graham |  |  |
| Part 1 Filers Who Have Certain Child Dependent(s) with an ITIN (Individual Taxpayer Identification Number) |  |  |  |
| Complete this part only for each dependent who has an ITIN and for whom you are claiming the child tax credit. If your dependent does not qualify for the credit, you cannot include that dependent in the calculation of this credit. |  |  |  |

Answer the following questions for each dependent listed on Form 1040, line 6c; Form 1040A, line 6c; or Form 1040NR, line 7c, who has an ITIN (Individual Taxpayer Identification Number) and that you indicated qualified for the child tax credit by checking column (4) for that dependent.

A For the first dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.Yes
$\square \mathrm{N}$

B For the second dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.
$\square$ Yes

C For the third dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantia presence test? See separate instructions.
No

D For the fourth dependent identified with an ITIN and listed as a quatifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.


Note. If you have more than four dependents identified with an ITIN and listed as a qualifying child for the child tax credit, see the instructions and check here
Part II Additional Child Tax Credit Filers


Sonedue 8812 (form 1040 Aor 100002012 Sean S \& Stacey A Graham
Part III Certain Filers Who Have Three or More Qualifying Children





TIP When you figure your taxes, you may want to compare the American opportunity credit and lifetime learning credits, and choose the credit for each student that gives you the lower tax liability. You cannot take the American opportunity credit and the lifetime learning credit for the same student in the same year. If you complete lines 27 through 30 for this student do not complete line 31

## American Opportunity Credit

Adjusted qualified education expenses (see instructions). Do not enter more than $\$ 4,000$
Subtract $\$ 2,000$ from line 27 . If zero or less enter -0-
Multiply line 28 by $25 \%$ (.25)
if line 28 is zero, enter the amount from line 27 . Otherwise, add $\$ 2,000$ to the amount on line 29 and enter the result. Skip line 31. Include the total of all amounts from all. Parts Ill, line 30 on Part l, line 1

## Lifetime Learning Credit

31 Adjusted qualified education expenses (see instructions). Include the total of all amounts from all Parts III, line 31, on Part II, line 10
$\qquad$
$\qquad$
For Paperwork Reduction Act Notice, see your tax return instructions.




| SCHEDULE A (Form 1040) <br> Department of the Treasury Internal Revenue Service | (99) | Itemized Deductions <br> Information about Schedule A and its separate instructions is at www.irs.gov/form1040. $1 \quad \text { Attach to Form } 1040 .$ |  |  |  | OMB No. 1545-0074$\mathbf{2 0 1 2}$AttachmentSequence No. 07 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  |
| Name(s) shown on Form 1040 Mark D Austin |  |  |  |  | Your social security no.$231-1$ |  |
| Taxes You Paid |  | State and local $\square$ Income taxes $\square$ General sales taxes ................................... <br> Real estate taxes (see instructions) <br> Personal property taxes $\qquad$ <br> Other taxes. List type and amount $\qquad$ | 5 <br> 6 <br> 7 | $\begin{array}{r} 896 \\ \hline \frac{2,012}{125} . \end{array}$ |  | 3,033. |
|  | 9 A | Add lines 5 through 8 |  |  | 9 |  |
| Interest You Paid | $\begin{array}{ll} 10 & f \\ 11 & f \\ & p \\ & \end{array}$ | Home mortgage interest \& points reported to you on Form 1098 Home mortgage interest not reported to you on Form 1098. If paid to the person from whom you bought the home, see inst. and show that person's name, identifying no., and address | 10 | 4,677. |  |  |
| Note. |  |  | 11 |  |  |  |
| Your mortgage interest deduction may | $12$ | Points not reported to you on Form 1098. See instructions for special rules | 12 |  |  |  |
| be limited (see |  | Mortgage insurance premiums (see instructions) | 13 |  |  |  |
| instructions). |  | Investment interest. Attach Form 4952 if required. (See inst.) | 14 |  |  |  |
|  | 15 A | Add lines 10 through $14 \ldots \ldots \ldots \ldots \ldots$. |  |  | 15 | 4,677. |
| Gifts to Charity |  | Gifts by cash or check. If you made any gift of $\$ 250$ or more, see instructions | 16 | 1,700. |  |  |
| If you made a gift and got a |  | Other than by cash or check. If any gift of $\$ 250$ or more, see instructions. You must attach Form 8283 if over $\$ 500$ | 17 |  |  |  |
| benefit for it, see instructions. |  | Carryover from prior year | 18 |  |  |  |
|  | 19 A | Add lines 16 through 18 |  | , | 19 | 1,700. |
| Casualty and Theft Losses |  | Casualty or theft loss(es). Attach Form 4684. (See instructions.). |  |  | 20 |  |
| Job Expenses and Certain Miscellaneous Deductions |  | Unreimbursed employee expenses - job travel, union dues, job education, etc. Attach Form 2106 or 2106 -EZ if required. <br> (See instructions.) $\qquad$ <br> Tax preparation fees $\qquad$ <br> Other expenses - investment, safe deposit box, etc. List type and amount $\qquad$ <br> Add lines 21 through 23 <br> Enter amount from Form 1040, line 38 <br> Multiply line 25 by $2 \%$ (.02) <br> Subtract line 26 from line 24 . If line 26 is more than line 24 , enter | 21 <br> 22 <br>  <br> 23 <br> 24 <br> 26 <br> $0-$ |  | 27 |  |
| Other Miscellaneous Deductions | $28$ | Other - from list in the inst. List type and amount |  |  | 28 |  |
| Total Itemized Deductions |  | Add the amounts in the far right column for lines 4 through 28 . Also on Form 1040, line 40 <br> If you elect to itemize deductions even though they are less than deduction, check here |  | mount | 29 | 9,410. |
| For Paperwork Red | uction | n Act Notice, see Form 1040 instructions. |  |  |  | A (Form 1040) 2012 |

BCA

長1040 Ueparmmono othe Treasury Inteman Revenue Senice





| SCHEDULE C-EZ | Net Profit From Business <br> (Sole Proprietorship) <br> Partnerships, joint ventures, etc., generally must file Form 1065 or 1065-B. <br> Attach to Form 1040, 1040NR, or 1041. See instructions. |  | OMB No. 1545-0074 |
| :---: | :---: | :---: | :---: |
| (Form 1040) <br> Departruent of the Treasury internal Revenue Service |  |  | 2012 <br> Attachment <br> Sequence No. 09A |
| Name of proprietor Hannah Fleming |  |  | urity number (SSN) |

## Part 1 General Information



## Part II Figure Your Net Profit

| 1 | Gross receipts. Caution. If this income was reported to you on Form W-2 and the "Statutory employee" box on that form was checked, see Statutory Employees in the instructions for Schedule C, line 1, and check here $\qquad$ | 1 | 12,876. |
| :---: | :---: | :---: | :---: |
| 2 | Total expenses (see instructions), If more than \$5,000, you must use Schedule C | 2 | 4,978. |
| 3 | Net profit. Subtract line 2 from line 1, If less than zero, you must use Schedule C, Enter on both |  |  |
|  | Form 1040, line 12, and Schedule SE, line 2, or on Form 1040NR, line 13 and Schedule SE, line 2 (see instructionis). (Statutory employees, do not report this amount on Schedule SE, line 2) |  |  |
|  | Estates and trusts, enter on Form 1041, line 3 | 3 | 7,898. |

Part III Information on Your Vehicle, Complete this part only if you are claiming car or truck expenses on line 2.

4 When did you place your vehicle in service for business purposes? (month, day, year) 0 , 01/01/2007

5 Of the total number of miles you drove your vehicle during 2012, enter the number of miles you used your vehicie for:



For Paperwork Reduction Act Notice, see your tax
Schedule EIC (Form 1040A or 1040) 2012 return instructions.
BCA

Schedule SE (Form 1040) 2012

Section B - Long Schedule SE
Part I
Self-Employment Tax
Note. If your only income subject to self-employment tax is church employee income, see instructions. Also see instructions for the definition of church employee income
A If you are a minister, member of a religious order, or Christian Science practitioner and you filed Form 4361, but you had $\$ 400$ or more of other net earnings from self-employment, check here and continue with Part I
1 a Net farm profit or (loss) from Schedule F, line 34, and farm partnerships, Schedule K-1 (Form 1065). box 14, code A. Note. Skip lines 1a and 1b if you use the farm optional method (see instructions).
bif you received social security retirement or disability benefits, enter the amount of Conservation Reserve Program payments included on Schedule F, line 4b, or listed on Schedule K-1 (Form 1065), box 20, code Y
2 Net profit or (loss) from Schedule C, line 31; Schedule C-EZ, line 3; Schedule K-1 (Form 1065), box 14, code A (other than farming); and Schedule K-1 (Form 1065-B), box 9, code J1. Ministers \& members of religious orders, see instructions for types of income to report on this line. See instructions for other income to report. Note. Skip this line if you use the nonfarm optional method (see instructions)
3 Combine lines 1a, 1b, and 2
4 a If line 3 is more than zero, multiply line 3 by $92.35 \%$ (.9235). Otherwise, enter amount from line 3 Note, If line 4 a is less than $\$ 400$ due to Conservation Reserve Program payments on line 1 b , see instructions. blf you elect one or both of the optional methods, enter the total of lines 15 and 17 here c Combine lines 4 a and 4 b . If less than $\$ 400$, stop; you do not owe self-employment tax. Exception. If less than $\$ 400$ and you had church employee income, enter -0 - and continue
5 a Enter your church employee income from Form WV-2. See instructions for definition of church employee income.
bMultiply line 5 a by $92.35 \%$ (.9235). If less than $\$ 100$, enter -0 -
6 Add lines $4 c$ and 5b
7 Maximum amount of combined wages and self-employment earnings subject to social security tax or the $42 \%$ portion of the $5.65 \%$ railroad retirement (tier 1) tax for 2012
8 a Total social secunty wages and tips (total of boxes 3 and 7 on Form(s) W-2) and railroad retirement (tier 1) compensation. If $\$ 110.100$ or more, skip lines $8 b$ through 10, and go to line 11
b Unreported tips subject to social security tax (from Form 4137, line 10)
c Wages subject to social security tax (from Form 8919 , line 10)
dAdd lines 8a, 8b, and 8c.
9 Subtract line 8d from line 7. If zero or less, enter - 0 - here and on line 10 and go to line 11.
10 Multiply the smaller of line 6 or line 9 by $10.4 \%$ (104).
11 Multiply line 6 by $2.9 \%$ (.029)
12 Selfemployment tax. Add lines 10 and 11. Enter here and on Form 1040, line 56, or Form 1040NR, line 54
13 Deduction for employer-equivalent portion of self-employment tax. Add the two following amounts

- $59.6 \% ~(.596)$ of line 10.
- One-half of line 11

Enter the result here and on Form 1040, line 27, or Form
1040 NR , line 27
$13 \mid$


## Part II Optional Methods To Figure Net Earnings (see instructions)

Farm Optional Method. You may use this method only if (a) your gross farm income ${ }^{1}$ was not more than $\$ 6,780$ or (b) your net farm profits ${ }^{2}$ were less than $\$ 4,894$.

14 Maximum income for optional methods $\qquad$
15 Enter the smaller of: two-thirds $(2 / 3)$ of gross farm income ${ }^{1}$ (not less than zero) or $\$ 4.520$. Also include this amount on line 4b above
Nonfarm Optional Method. You may use this method only if (a) your net nonfarm profits ${ }^{3}$ were less than $\$ 4,894$ and also less than $72.189 \%$ of your gross nonfarm income? ${ }^{4}$ and (b) you had net earnings from self-employment of at least $\$ 400$ in 2 of the prior 3 years.
Caution. You may use this method no more than five times.
16 Subtract line 15 from line 14
no more than five times

17 Enter the smaller of: two-thirds (2/3) of gross nonfarm income (not less than zero) or the amount on line 16. Also include this amount on line $4 b$ above
${ }^{1}$ From Sch. F, line 9, and Sch. K-1 (Form 1065), box 14, code B.
${ }^{2}$ From Sch F, line 34, and Sch. K-1 (Form 1065), box 14. code $A$ - minus the amount you would have entered on line 16 had you not used the optional method.
${ }^{3}$ From Sch. C, line 31; Sch, C-EZ, line 3; Sch. K-1 (Form 1065), box 14, code A; and Sch K-1 (Form 1065-B), box 9, code J1
${ }^{4}$ From Sch. C, line 7; Sch. C-EZ, line 1; Sch. K-1 (Form 1065), box 14, code C; and Sch. K-1 (Form 1065-B), box 9, code J2.


BCA

長1040 U.S. Individual Income Tax Return




## Part III Summary

16 Combine lines 7 and 15 and enter the result

- If line 16 is a gain, enter the amount from line 16 on Form 1040 , line 13 , or Form 1040 NR , line 14. Then go to line 17 below.
- If line 16 is a lass, skip lines 17 through 20 below. Then go to line 21 , Also be sure to complete line 22.
- If line 16 is zero, skip lines 17 through 21 below and enter - 0 - on Form 1040, line 13, or Form 1040NR, line 14. Then go to line 22

17 Are lines 15 and 16 both gains?Yes. Go to line 18No. Skip lines 18 through 21, and go to line 22

18 Enter the amount, if any, from line 7 of the $\mathbf{2 8 \%}$ Rate Gain Worksheet in the instructions

19 Enter the amount, if any, from line 18 of the Unrecaptured Section 1250 Gain Worksheet in the instructions $\qquad$
20 Are lines 18 and 19 both zero or blank?
X Yes. Complete the Qualified Dividends and Capital Gain Tax Worksheet in the instructions for Form 1040, line 44 (or in the instructions for Form 1040NR, line 42). Do not complete lines 21 and 22 below,No. Complete the Schedule D Tax Worksheet in the instructions. Do not complete lines 21 and 22 below

21 If line 16 is a loss, enter here and on Form 1040, line 13, or Form 1040 NR , line 14, the smaller of:

- The loss on line 16 or
- ( $\$ 3,000$ ), or if married filing separately. $(\$ 1,500)$ $\square$
Note. When figuring which amount is smaller, treat both amounts as positive numbers.

22 Do you have qualified dividends on Form 1040, line 9b, or Form 1040NR, line 10b?
$\square$ Yes. Complete the Qualified Dividends and Capital Gain Tax Worksheet in the instructions for Form 1040, line 44 (or in the instructions for Form 1040NR, line 42).No. Complete the rest of Form 1040 or Form 1040NR.

Form 8949 (2012)
Attachment Sequence No. 12A
Page 2

| Names(s) shown on return (Narne and $S S N$ or taxpayer Nentification no. not required if shown on other side) | Social security number or taxpayer identification number |
| :--- | :--- | :--- |
| Titnothy A. \& Nicole S stetling | 251 - |

Most brokers issue their own substitute statement instead of using Form 1099-B. They also may provide basis information (usually your cost) to you on the statement even if it is not reported to the IRS. Before you check Box A. B, or C below, determine whether you received any statement(s) and, if so, the transactions for which basis was reported to the IRS. Brokers are required to report basis to the JRS for most stock you bought in 2011 or later.

Part Il Long-Term. Transactions involving capital assets you held one year or less are long term. For short-term transactions, see page 2
You must check Box A, B, or C below. Check only one box. If more than one box applies for your long-term transactions,
complete a separate Form 8949, page 1, for each applicable box, If you have more long-term transactions than will fit on this page
for one or more of the boxes, complete as many forms with the same box checked as you need.


Note. If you checked Box A above but the basis reported to the IRS was incorrect. enter in column (e) the basis as reported to the IRS, and enter an adjustment in column (g) to correct the basis. See Column (g) in the separate instructions for how to figure the amount of the adjustment.
BCA Us9049s2

DECEASED Mary B Bryant 12/12/2012






## Part II Figure Your Net Profit

1 Gross receipts. Caution. If this income was reported to you on Form W-2 and the "Statutory employee" box on that form was checked, see Statutory Employees in the instructions for Schedule C, line 1, and check here $\qquad$

2 Total expenses (see instructions), If more than $\$ 5,000$, you must use Schedule C

3 Net profit. Subtract line 2 from line 1. If less than zero, you must use Schedule C. Enter on both Form 1040, line 12, and Schedule SE, line 2, or on Form 1040NR, line 13 and Schedule SE, line 2 (see instructions). (Statutory employees, do not report this amount on Schedule SE, line 2.) Estates and trusts, enter on Form 1041, line 3


Part III Information on Your Vehicle. Complete this part only if you are claiming car or truck expenses on line 2

4 When did you place your vehicle in service for business purposes? (month, day, year) $\rightarrow 01 / 02 / 2006$
5 Of the total number of miles you drove your yehicle during 2012, enter the number of miles you used your vehicie for
a Business $1738 \quad$ b Commuting (see instructions) other $\quad 5225$

| 6 | Was your vehicle available for personal use during off-duty hours? | $\square$ Yes | 囚 No |
| :---: | :---: | :---: | :---: |
| 7 | Do you (or your spouse) have another vehicle available for personal use? | $\triangle$ Yes | $\square$ No |
| 8 a |  | Q Yes | $\square$ No |
| b | If "Yes," is the evidence written? | 区 Yes | No |



## Part III Summary

16 Combine lines 7 and 15 and enter the result

- If line 16 is a gain, enter the amount from line 16 on Form 1040 , line 13 , or Form 1040 NR , line 14. Then go to line 17 below.
- If line 16 is a lass, skip lines 17 through 20 below. Then go to line 21 , Also be sure to complete line 22.
- If line 16 is zero, skip lines 17 through 21 below and enter - 0 - on Form 1040 , line 13 , or Form 1040 NR, line 14. Then go to line 22

17 Are lines 15 and 16 both gains?Yes. Go to line 18
No. Skip lines 18 through 21 , and go to line 22

18 Enter the amount. if any, from line 7 of the $\mathbf{2 8 \%}$ Rate Gain Worksheet in the instructions

19 Enter the amount, If any, from line 18 of the Unrecaptured Section 1250 Gain Worksheet in the instructions $\qquad$
20 Are lines 18 and 19 both zero or blank?
$\square$ Yes. Complete the Qualified Dividends and Capital Gain Tax Worksheet in the instructions for Form 1040, line 44 (or in the instructions for Form 1040NR, line 42). Do not complete lines 21 and 22 belowNo. Complete the Schedule D Tax Worksheet in the instructions. Do not complete lines 21 and 22 below

21 If line 16 is a loss, enter here and on Form 1040, line 13, or Form 1040 NR , line 14 , the smaller of:

- The loss on line 16 or
- ( $\$ 3,000$ ), or if married filing separately. $(\$ 1,500)$ $\square$
Note. When figuring which amount is smaller, treat both amounts as positive numbers.

22 Do you have qualified dividends on Form 1040 , line $9 b$, or Form 1040 NR, line $10 b$ ?
Y Yes. Complete the Qualified Dividends and Capital Gain Tax Worksheet in the instructions for Form 1040, line 44 (or in the instructions for Form 1040NR, line 42).No. Complete the rest of Form 1040 or Form 1040 NR.


Before you begin: - See the instructions for Form 1040A, lines 38a and 38b, or Form 1040, lines 64a and 64b, to make sure that (a) you can take the EIC, and (b) you have a qualifying child.

- Be sure the child's name on line 1 and social security number (SSN) on line 2 agree with the child's social security card. Otherwise, at the time we process your return, we may reduce or disaliow your EIC. If the name or SSN on the child's social security card is not correct, call the Social Security Administration at 1-800-772-1213.
- If you take the EIC even though you are not eligible, you may not be allowed to take the credit for up to 10 years. See instructions for details.
- It will take us longer to process your return and issue your refund if you do not fill in all lines that apply for each qualifying child

| Qualifying Child Information | Child 1 | Child 2 | Child 3 |
| :---: | :---: | :---: | :---: |
| 1 Child's name <br> If you have more than three qualifying children, you only have to list three to get the maximum credit. | First name Last name Terri Thomas | First name Last name Yvonne Kent | First name Last name Penny Eryant |
| 2 Child's SSN <br> The child must have an SSN as defined in the instructions for Form 1040A, lines 38a and 38 b , or Form 1040 , lines 64 a and 64 b . unless the child was born and died in 2012. If your child was born and died in 2012 and did not have an SSN, enter "Dled" on this line and attach a copy of the child's bitth certificate, death centificate, or hospital medical records. | 214- | 213-1 | 210- |
| 3 Child's year of birth | Year 2009 <br> If boro afler 1993 and the child was younget than you (ar your apouse if filing jointly) skip (iness $4 a$ and $4 b$ go lá line 5. | Year 1991 was younger than yau for your spouse, if filing pintly), skip lines $4 a$ and 4 b , po to line 5. | Year $\frac{1949}{\text { if borm after } 1993 \text { and the chuld }}$ was younger than you (oot youl spouse iffiling pointly), sker lines $S a$ and $A b$ data line 5 |
| 4 a Was the child under age 24 at the end of 2012, a student, and younger than you (or your spouse, if filing jointly)? | © Yes. <br> No. <br> Go to line 5. Go to line 4b. | $\forall$ Yes. <br> No. <br> Go to line 5. Go to line 4b. | Yes. No. <br> Go to line 5. Go to line 4b. |
| b Was the child permanently and totally disabled during any part of 2012 ? | Yes. The child is not a Go to line 5. qualifying child. | Yes. No. The child is not a Go to line 5. qualifying child. | $\square$ No. The child is not a Go to line 5. qualifying child. |
| 5 Child's relationship to you (for example, son, daughter, grandchild, niece, nephew, foster ohild, etc.) | GRANDCHILD | DAUGHTER | SISTER |
| 6 Number of months child lived with you in the United States during 2012 <br> If the child lived with you for more than half of 2012 but less than 7 months, enter " 7 :" <br> - If the child was born or died in 2012 and your home was the child's home for more than half the time he or she was alive during 2012 , enter " 12 " | $\qquad$ 12 months Do not enter more than 12 months. | $\qquad$ 12 months Do not enter more than 12 months. | $\qquad$ 12 months Do not enter more than 12 months. |

For Paperwork Reduction Act Notice, see your tax
Schedule EIC (Form 1040A or 1040) 2012 return instructions.

BCA

Schedule SE (Form 1040) 2012

Section B - Long Schedule SE

## Part 1 Self-Employment Tax

Note. If your only income subject to self-employment tax is church employee income, see instructions. Also see instructions for the definition of church employee income
A If you are a minister, member of a religious order, or Christian Science practitioner and you filed Form 4361, but you had $\$ 400$ or more of other net earnings from self-employment, check here and continue with Part I.
1a Net farm profit or (loss) from Schedule F, line 34, and farm partnerships, Schedule K-1 (Form 1065). box 14, code A. Note. Skip lines la and 1b if you use the farm optional method (see instructions). .
bIf you received social security retirement or disability benefits, enter the amount of Conservation Reserve Program payments included on Schedule F, line 4b, or listed on Schedule K-1 (Form 1065), box 20, code Y
2 Net profit or (loss) from Schedule C, line 31, Schedule C-EZ, line 3; Schedule K-1 (Form 1065), box 14, code A (other than farming); and Schedule K-1 (Form 1065-B), box 9 , code J1. Ministers \& members of religious orders see instructions for types of income to report on this line. See instructions for other income to report. Note. Skip this line if you use the nonfarm optional method (see instructions)
3 Combine lines 1a, 1b, and 2
4 a If line 3 is more than zero, multiply line 3 by $92.35 \%$ (9235). Otherwise, enter amount from line 3 Note, If line 4 a is less than $\$ 400$ due to Conservation Reserve Program payments on line 1 b . see instructions. bif you elect one or both of the optional methods, enter the total of lines 15 and 17 here c Combine lines $4 a$ and $4 b$. If less than $\$ 400$, stop; you da not owe self-employment tax Exception. If less than $\$ 400$ and you had church employee income, enter -0 - and continue
5 a Enter your church employee income from Form W-2. See instructions for definition of church employee income.
bMultiply line Sa by $\mathbf{9 2 . 3 5 \%}$ (, 9235 ). If less than $\$ 100$, enter -0 -
6 Add lines 4 c and 5b
7 Maximum amount of combined wages and sell-employment earnings subject to social security tax or the $4.2 \%$ portion of the $5.65 \%$ railroad retirement (tier 1) tax for 2012
8 a Total social security wages and tips (total of boxes 3 and 7 on Form(s) W-2) and railroad retirement (tier 1) compensation. If $\$ 110.100$ or more, skip lines 8 b through 10, and go to line 11
b Unreported tips subject to social secunity tax (from Form 4137, line 10) ...............
c Wages subject to social security tax (from Form 8919, line 10)
dAdd lines $8 \mathrm{a}, 8 \mathrm{~b}$, and 8 c .
9 Subtract line 8d from line 7. If zero or less, enter -0-here and on line 10 and go to line 11.
10 Muttiply the smaller of line 6 or line 9 by $10.4 \%$ (.104).
11 Multiply line 6 by $2.9 \%$ (.029)
12 Selfemployment tax. Add lines 10 and 11. Enter here and on Form 1040, line 56, or Form 1040 NR , line 54
13 Deduction for employer-equivalent portion of self-employment tax. Add the two following amounts.

- $59.6 \%(.596)$ of line 10.
- One-half of line 11 .

Enter the result here and on Form 1040, line 27, or Form
1040NR, line 27

## Part II Optional Methods To Figure Net Earnings (see instructions)

Farm Optional Method. You may use this method only if (a) your gross farm income ${ }^{1}$ was not more than $\$ 6,780$ or (b) your net farm profits ${ }^{2}$ were less than $\$ 4,894$.

14 Maximum income for optional methods
fross farm income ${ }^{1}($ not less than zero ) or $\$ 4.520$. Also
5 Enter the smaller of: two-thirds (2/3) of gross farm income'(not less than zero) or $\$ 4.520$. Also include this amount on line 4b above
Nonfarm Optional Method. You may use this method only if (a) your net nonfarm proftrs ${ }^{3}$ were less than $\$ 4,894$ and also less than $72.189 \%$ of your gross nonfarm income4, and (b) you had net earnings from self-employment of at least $\$ 400$ in 2 of the prior 3 years.
Caution. You may use this method no more than five times.
16 Subtract line 15 from line 14
17 Enter the smaller of two-thirds (2/3) of gross nonfarm income ${ }^{d}$ (not less than zero) or the amount on line 16. Also include this amount on line 4b above
${ }^{1}$ From Sch. F. line 9, and Sch. K-1 (Form 1065), box 14, code B.
${ }^{2}$ From Sch. F, line 34, and Sch. K-1 (Form 1065), box 14. code $A$ - minus the amount you would have entered on line 16 had you not used the optional method.
${ }^{3}$ From Sch. C, line 31; Sch C-EZ. line 3; Sch. K-1 (Form 1065), box 14, code A; and Sch K-1 (Form 1065-B), box 9, code J1
${ }^{4}$ From Sch. C, line 7; Sch C-EZ, line 1; Sch. K-1 (Form 1065), box 14, code C; and Sch. K-1 (Form 1065-B), box 9, code J2.



| SCHEDULE 8812 <br> (Form 1040A or 1040) | Child Tax Credit |  | OMB Na 1545.0074 |
| :---: | :---: | :---: | :---: |
|  |  |  | 2012 |
| Department of the Treasury Internal Revenue Service (99) | - Information about Schedule 8812 and its separate instructions is at www.irs.gov/form1040. |  | Attachment <br> Sequence No 47 |
| Name(s) shown on return |  |  | Your social security number 211- $\square$ |
| Part I Filers Who Have Certain Child Dependent(s) with an ITIN (Individual Taxpayer Identification Number) |  |  |  |
| Complete this part only for each dependent who has an ITIN and for whom you are claiming the child tax credit. If your dependent does not qualify for the credit, you cannot include that dependent in the calculation of this credit. |  |  |  |

Answer the following questions for each dependent listed on Form 1040, line 6c; Form 1040A, line 6c; or Form 1040NR, line 7c, who has an ITIN (Individual Taxpayer Identification Number) and that you indicated qualified for the child tax credit by checking column (4) for that dependent.

A For the first dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.Yes
$\square \mathrm{N}$

B For the second dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.
$\square$ Yes

C For the third dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.No

D For the fourth dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.


Note. If you have more than four dependents identified with an ITIN and listed as a qualifying child for the child tax credit, see the instructions and check here
Part II Additional Child Tax Credit Filers
1040 filers: Enter the amount from line 6 of your Child Tax Credit Worksheet (see the Instructions for Form 1040, line 51).
1040A filers: Enter the amount from line 6 of your Child Tax Credit Worksheet (see the Instructions for Form 1040A, line 33).
1040NR filers: Enter the amount from line 6 of your Child Tax Credit Worksheet (see the Instruçtions for Form 1040NR. line 48).

If you used Pub. 972, enter the amount from line 8 of the Child Tax Credit Worksheet in the publication.

2 Enter the amount from Form 1040, line 51; Form 1040A, line 33; or Form 1040NR, line 48
3 Subtract line 2 from line 1. If zero, stop; you cannot take this credit
4a Earned income (see separate instructions)
b Nontaxable combat pay (see separate instructions)
5 is the amount on line 4a more than $\$ 3,000$ ?
No. Leave line 5 blank and enter -0 on line 6 .Yes. Subtract $\$ 3,000$ from the amount on line 4a. Enter the result
6 Multiply the amount on line 5 by $15 \%$ (15) and enter the result
Next. Do you have three or more qualifying children?
$\triangle$ No. If line 6 is zero, stop; you cannot take this credit. Otherwise, skip Part Ill and enter the smaller of line 3 or line 6 on line 13 .
$\square$ Yes. If line 6 is equal to or more than line 3, skip Part Ill and enter the amount from line 3 on line 13. Otherwise, go to line 7 .
seneduve 8812 (Form 1040A or 1000) 2012 Kevin R Kent \& Mary B Bryant
Part III Certain Filers Who Have Three or More Qualifying Children





TIP When you figure your taxes, you may want to compare the American opportunity credit and lifetime learning credits, and choose the credit for each student that gives you the lower tax liability. You cannot take the American opportunity credit and the lifetime learning credit for the same student in the same year. If you complete lines 27 through 30 for this student do not complete line 31.

## American Opportunity Credit

Adjusted qualified education expenses (see instructions). Do not enter more than $\$ 4,000$
Subtract $\$ 2,000$ from line 27 . If zero or less enter -0-
Multiply line 28 by $25 \%$ (.25)
If line 28 is zero, enter the amount from line 27. Otherwise, add $\$ 2,000$ to the amount on line 29 and enter the result. Skip line 31. Include the total of all amounts from all Parts III, line 30 on Part I, line 1

## Lifetime Learning Credit

| 31 | Adjusted qualified education expenses (see instructions). Include the total of all amounts from all Parts III, line 31, on Part II, line 10 | 31 | 318. |
| :---: | :---: | :---: | :---: |

For Paperwork Reduction Act Notice, see your tax return instructions.

| m 8949 (2012) |  |  |  |  | Atta | uence N | Page 2 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Name(s) shown on return (Name Kevin F Kent $\delta$ | and SSN or taxpayer <br> Mary B Bry | nitification no not requ nt | shown on other side | $\begin{array}{r} \text { Social se } \\ 211- \end{array}$ |  | r taxpaye | ication number |
| Most brokers issue their the statement even if it is the transactions for which | wn substitute s not reported to basis was repo | ment instead of IRS. Before you to the IRS. Bro | heck Box A. B, rs are required | below, determ eport basis to t |  |  | cost) to you on nt(s) and, if so. 11 or later. |
| Part IILong-Ter <br> transactio | m. Transactions ns, see page 2. | olving capital a | s you held one | ear or less are | term. | -term |  |
| You must check Box A, complete a separate Form lor one or more of the box <br> (A) Long-term tra <br> (B) Long-term tra <br> (C) Long-term tran | B , or C below. <br> 8949, page 1. <br> es, complete as nsactions report nsactions report nsactions not re | eck only one box. each applicable any forms with the on Form 1099-B on Form 1099-B rted to you on F | If more than on $x$. If you have $m$ same box check howing basis was howing basis wa 1099-B | box applies for yo re long-term transa d as you need. reported to the IR not reported to the | tions <br> RS | actions. on this p |  |
| 3 <br> (a) <br> Description of property | (b) | (c) <br> Date som | (d) | (e) <br> Cost or other basis See the Note below | $\begin{gathered} \mathbf{A} \\ \text { in } \\ \text { incol } \\ \text { incel } \end{gathered}$ | ments if any in or loss an armount <br> a code in cod () | $\begin{aligned} & \text { (h). } \\ & \text { Gain or (loss). } \\ & \text { Subtract collumn (e). } \end{aligned}$ |
|  |  |  |  | and see Column (e) in the separate instuctions | $\begin{array}{\|c\|} \hline \text { ( } \\ \text { Codels) } \\ \text { from instr } \end{array}$ | (g) Amount of adjusinvent | from column (d) and with colurm (g) |
| Rider Corporati | IN/HE/RIT | 12/25/2012 | 2549. | 7222. |  |  | -4673. |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| 4 Tolais, Add the amounts in of riegalive amounts) Enter each Schedule O line 8 (f Box A above is checked). or line 10 | diumins (d). (e). (g). and above is checked). lin (i Box C above is ch |  | 2549. | 7222. |  |  | -4.673 |

Note. If you checked Box A above but the basis reported to the IRS was incorrect. enter in column (e) the basis as reported to the IRS, and enter an adjustment in column (g) to correct the basis. See Column (g) in the separate instructions for how to figure the amount of the adjustment.

Form 8949 (2012)
Attachment Sequence No. 12A Page 2

| Narne(s) shown on return. (Name and SSN or taxpayer wentification no. not required If shown on other side) | Social security number or taxpayer identification number |
| :--- | :--- | :--- |
| Kevin |  |

Kevin A Kent \& Mary B Bryant
Most brokers issue their own substitute statement instead of using Form 1099-B. They also may provide basis information (usually your cost) to you on the statement even if it is not reported to the IRS. Before you check Box A, B, or C below, determine whether you received any statement(s) and, if so, the transactions for which basis was reported to the IRS. Brokers are required to report basis to the JRS for most stock you bought in 2011 or later.

Part II Long-Term. Transactions involving capital assets you held one year or less are long term. For short-term transactions, see page 2
You must check Box A, B, or C below. Check only one box. If more than one box applies for your long-term transactions.
complete a separate Form 8949, page 1, for each applicable box. If you have more long-term transactions than will fit on this page
lor one or more of the boxes, complete as many forms with the same box checked as you need.
Q (A) Long-term transactions reported on Form 1099-B showing basis was reported to the IRS
(B) Long-term transactions reported on Form 1099-B showing basis was not reported to the IRS (C) Long-term transactions not reported to you on Form 1099-B


Note. If you checked Box A above but the basis reported to the IRS was incorrect. enter in column (e) the basis as reported to the IRS, and enter an adjustment in column (g) to correct the basis. See Column (g) in the separate instructions for how to figure the amount of the adjustment.
BCA us9e4952






BCA

## Part III Summary

16 Combine lines 7 and 15 and enter the result

- If line 16 is a gain, enter the amount from line 16 on Form 1040 , line 13, or Form 1040 NR ; line 14. Then go to line 17 below.
- If line 16 is a lass, skip lines 17 through 20 below. Then go to line 21 , Also be sure to complete line 22.
- If line 16 is zero, skip lines 17 through 21 below and enter - 0 - on Form 1040, line 13, or Form 1040NR, line 14. Then go to line 22

17 Are lines 15 and 16 both gains?
Yes. Go to line 18 .No. Skip lines 18 through 21 , and go to line 22 .

18 Enter the amount, if any, from line 7 of the $\mathbf{2 8 \%}$ Rate Gain Worksheet in the instructions

19 Enter the amount, if any, from line 18 of the Unrecaptured Section 1250 Gain Worksheet in the instructions

20 Are lines 18 and 19 both zero or blank?
$\square$ Yes. Complete the Qualified Dividends and Capital Gain Tax Worksheet in the instructions for Form 1040, line 44 (or in the instructions for Form 1040NR, line 42). Do not complete lines 21 and 22 belowNo. Complete the Schedule D Tax Worksheet in the instructions. Do not complete lines 21 and 22 below

21 If line 16 is a loss, enter here and on Form 1040, line 13, or Form 1040 NR , line 14 , the smaller of:


- ( $\$ 3,000$ ), or if married filing separately. $(\$ 1,500)$

Note. When figuring which amount is smaller, treat both amounts as positive numbers.

22 Do you have qualified dividends on Form 1040, line 9b, or Form 1040 NR, line 10b?
Y Yes. Complete the Qualified Dividends and Capital Gain Tax Worksheet in the instructions for Form 1040, line 44 (or in the instructions for Form 1040NR, line 42).No. Complete the rest of Form 1040 or Form 1040 NR


Cor If your dependent does not qualify for the credit. you cannot include that dependent in the calculation of this credit.

Answer the following questions for each dependent listed on Form 1040, line 6c; Form 1040A, line 6c; or Form 1040NR, line 7c, who has an ITIN (Individual Taxpayer Identification Number) and that you indicated qualified for the child tax credit by checking column (4) for that dependent.

A For the first dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.
口
res

No
B For the second dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.
$\square \mathrm{Ye}$
Yes $\square$

C For the third dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meef the substantial presence test? See separate instructions.Yes
No

D For the fourth dependent identified with an ITIN and listed as a qualifying child for the chind tax credit, did this child meet the substantial presence test? See separate instructions.
$\square \mathrm{Y}$ Yes $\square$ No

Note. If you have more than four dependents identified with an ITIN and listed as a qualifying child for the child tax credit, see the instructions and check here
Part II Additional Child Tax Credit Filers
1040 filers: Enter the amount from line 6 of your Child Tax Credit Worksheet (see the Instructions for Form 1040, line 51).
1040A filers: Enter the amount from line 6 of your Child Tax Credit Worksheet (see the Instructions for Form 1040A, line 33).
1040NR filers: Enter the amount from line 6 of your Child Tax Credit Worksheet (see the Instruçtions for Form 1040NR, line 48).

If you used Pub. 972, enter the amount from line 8 of the Child Tax Credit Worksheet in the publication.
2 Enter the amount from Form 1040, line 51; Form 1040A, line 33; or Form 1040 NR, line 48
3 Subtract line 2 from line 1. If zero, stop; you cannot take this credit
4a Earned income (see separate instructions)
b Nontaxable combat pay (see separate instructions)
5 is the amount on line 4a more than $\$ 3,000$ ?
No. Leave line 5 blank and enter - 0 - on line 6 .
Q. Yes. Subtract $\$ 3,000$ from the amount on line 4 a. Enter the result

6 Multiply the amount on line 5 by $15 \%$ (15) and enter the result


Next. Do you have three or more qualifying children?
$\triangle$ No. If line 6 is zero, stop; you cannot take this credit. Otherwise, skip Part Ill and enter the smaller of line 3 or line 6 on line 13 .
$\square$ Yes. If line 6 is equal to or more than line 3, skip Part Ill and enter the amount from line 3 on line 13. Otherwise, go to line 7 .
For Paperwork Reduction Act Notice, see your tax return instructions.
Schedule 8812 (Form 1040A or 1040) 2012
ECA

Schedule 8812 (form 1040A or 1040 ) 2012 Wi Iliam \& Lana Woods
Part III Certain Filers Who Have Three or More Qualifying Children


|  |  | OMB No. 1545 |
| :---: | :---: | :---: |
| Form 8880 | Credit for Qualified Retirement Savings Contributions | 2012 |
| Department of the Treasury intermat Reverue Service | - Attach to Form 1040, Form 1040A, or Form 1040NR. <br> - information about Form $\mathbf{B 8 8 0}$ and its instructions is at www.irs.gov/form8880. | Attachment <br> Sequence No. 54 |
| Name(s) shown on re William \& | Woods | ial security number |

You cannot take this credit if either of the following applies.
! - The amount on Form 1040, line 38; Form 1040A, line 22; or Form 1040NR, line 37 is more than $\$ 28,750$ ( $\$ 43,125$ if head of household; $\$ 57,500$ if married filing jointly).

- The person(s) who made the qualified contribution or elective deferral (a) was born after January 1, 1995. (b) is claimed as a dependent on someone else's 2012 tax return, or (c) was a student (see instructions).
 contributions
2 Elective deferrals to a $401(\mathrm{k})$ or other qualified employer plan, voluntary employee contributions, and 501(c)(18)(D) plan contributions for 2012 (see instructions)
3 Add lines 1 and 2
4 Certain distributions received after 2009 and before the due date (including extensions) of your 2012 tax return (see instructions). If married filing jointly, include both spouses' amounts in both columns. See instructions for an exception
5 Subtract line 4 from line 3 . If zero or less, enter-0- $\qquad$ In each column, enter the smaller of line 5 or $\$ 2,000$, Add the amounts on line 6. If zero, stop; you cannot take this credif
Enter the amount from Form 1040, line $38^{*}$; Form 1040A, line 22; or Form 1040NR, line 37

|  | (a) You |
| :--- | ---: |
| 1 |  |
|  |  |
| 2 | 1,200 |
| 3 | 1,200 |
|  |  |
| 4 |  |
| 5 | 1,200 |
| 6 | 1,200 |

Enter the applicable decimal amount shown below:

| If line 8 is - |  | And your filing status is - |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Over - | But not over . | Married filing jointly | Head of household | Single, Married filing separately, or Qualifying widow(er) |
| --- | \$17,250 | . 5 | . 5 | . 5 |
| \$17.250 | \$18,750 | . 5 | . 5 | . 2 |
| \$18,750 | \$25,875 | . 5 | 5 | 1 |
| \$25,875 | \$28,125 | . 5 | 2 | 1 |
| \$28,125 | \$28,750 | . 5 | 1 | 1 |
| \$28,750 | \$34,500 | 5 | 1 | 0 |
| \$34,500 | \$37,500 | 2 | $t$ | 0 |
| \$37,500 | \$43,126 | . 1 | , 1 | 0 |
| \$43,125 | \$57,500 | . 1 | , 0 | 0 |
| \$57,500 | --- | . 0 | . 0 | 0 |

Note: If line 9 is zero, stop; you cannot take this credit.
10 Multiply line 7 by line 9
11 Enter the amount from Form 1040, line 46; Form 1040A, line 28; or Form 1040NR, line 44.
121040 filers: Enter the total of your credits from lines 47 through 49 , and Schedule $R$, line 22.
1040A filers: Enter the total of your credits from lines 29 through 31. 1040NR filers: Enter the total of your credits from lines 45 and 46.
13 Subtract line 12 from line 11. If zero, stop; you cannot take this credit
14 Credit for qualified retirement savings contributions. Enter the smaller of line 10 or line 13 here and on Form 1040, line 50; Form 1040A, line 32; or Form 1040NR, line 47

*See Pub. 590 for the amount to enter if you are fliling Form 2555, 2555-EZ, or 4563 or you are excluding income from Puerto Rico.
For Paperwork Reduction Act Notice, see your tax return instructions.
Form 8880 (2012)

Sales and Other Dispositions of Capital Assets

- Information about Form 8949 and its separate instructions is at www.irs.gov/form8949.

Department of the Treasury

- File with your Schedule D to list your transactions for

Attactument

| Attactument |
| :--- |
| Sequence No 12A |

Intemal Revenue Service (99) lines 1, 2, 3, 8, 9, and 10 of Schedule D.
Name(s) shown on return
Your social security number or taxpayer identification number
William \& Lana Woods
Most brokers issue their own substitute statement instead of using Form 1099-B. They also may provide basis information (usually your cost) to you on the statement even if it is not reported to the IRS. Before you check Box A, B, or C below, determine whether you received any statement(s) and, if so, the transactions for which basis was reported to the IRS. Brokers are required to report basis to the IRS for most stock you bought in 2011 or later.

Part 1 Short-Term. Transactions involying capital assels you held one year or less are short term. For long-term transactions, see page 2.
You must check Box A, B, or C below. Check only one box. If more than one box applies for your short-term transactions,
complete a separate Form 8949, page 1, for each applicable box. If you have more short-term transactions than will fit on this page for one or more of the boxes, complete as many forms with the same box checked as you need.


Form 8949 (2012)

William \& Lana Woods
341-
Most brokers issue their own substitute statement instead of using Form 1099-B. They also may provide basis information (usually your cost) to you on the statement even if it is not reported to the IRS. Before you check Box $A, B$, or $C$ below, determine whether you received any statement(s) and, if so, the transactions for which basis was reported to the IRS. Brokers are required to report basis to the IRS for most stock you bought in 2011 or later,

## Part II Long-Term. Transactions involving capital assets you held one year or less are long lerm. For short-term

 transactions, see page 2You must check Box A, B, or C below. Check only one box, If more than one box applies for your long-term transactions,
complete a separate Form 8949, page 1 , for each applicable box. If you have more long-term transactions than will fit on this page for one or more of the boxes, complete as many forms with the same box checked as you need.

(A) Long-term transactions reported on Form 1099-B showing basis was reported to the IRS
(B) Long-term transactions reported on Form 1099-B showing basis was not reported to the IRS
(C) Long-term transactions not reported to you on Form 1099-8

3


Note. If you checked Box A above but the basis reported to the IRS was incorrect, enter in column (e) the basis as reported to the IRS, and enter an adjustment in column $(\mathrm{g})$ to correct the basis. See Column $(\mathrm{g})$ in the separate instructions for how to figure the amount of the adjustment.





SChEDULE E (Form 1040)
Department of the Treasury Internal Revenue Service

Supplemental Income and Loss

Namal Revenue Service

## (From rental real estate, royalties, partnerships, S corporations, estates, trusts, <br> REMICs, etc.) $\rightarrow$ Attach to Form 1040, 1040NR, or Form 1041

 OMB No. 1545-0074Name(s) shown on return
Keith L \& Kathy M Brooks
Part I Income or Loss From Rental Real Estate and Royalties Note. If you are in the business of renting personal property,
use Scheduie C or C-EZ (see instructions). If you are an individual, report farm rental income or loss from Form 4835 on page 2 , line 40. A Did you make any payments in 2012 that would require you to file Form(s) 1099 ? (see instructions)
B If "Yes," "did you or will you file all required Forms 1099?


| $\mathbf{1 a}$ | Physical address of each prop |  |
| :---: | :---: | :---: |
| A | 123 Maple Way |  |
| B |  |  |
| C |  |  |
| $\mathbf{1 b}$ | Type of Property <br> (from list below) |  |
| A | 2 |  |
| B |  |  |
| C |  |  |

2 For each rental real estate property listed above, report the number of fair rental and personal use days. Check the QJV box only if you meet the requirements to file as a qualified joint venture. See instructions.

|  | Fair Rental Days | Personal Use <br> Days | QJV |
| :---: | :---: | :---: | :---: |
| A | 183 | 183 |  |
| B |  |  |  |
| C |  |  |  |

Type of Property:
 For Paperwork Reduction Act NPA
(2,068.) Schedule E (Form 1040) 2012 BCA
uSSCHES?


Before you begin: - See the instructions for Form 1040A, lines 38a and 38b, or Form 1040, lines 64a and 64b, to make sure that (a) you can take the EIC, and (b) you have a qualifying child.

- Be sure the child's name on line 1 and social security number (SSN) on line 2 agree with the child's social security card. Otherwise, at the time we process your return, we may reduce or disaliow your EIC. If the name or SSN on the child's social security card is not correct, call the Social Security Administration at 1-800-772-1213.
- If you take the EIC even though you are not eligible, you may not be allowed to take the credit for up to 10 years. See instructions for details.
- It will take us longer to process your return and issue your refund if you do not fill in all lines that apply for each qualifying child

| Qualifying Child Information | Child 1 | Child 2 | Child 3 |
| :---: | :---: | :---: | :---: |
| 1 Child's name <br> If you have more than three qualifying children, you only have to list three to get the maximum credit. | First name $\quad$ Last name Nancy Brooks | First name Last name Brian Brooks | First name Last name Denise Brooks |
| 2 Child's SSN <br> The child must have an SSN as defined in the instructions for Form 1040A, lines 38a and 38 b , or Form 1040, lines 64 a and 64b. unless the child was born and died in 2012 . If your child was born and died in 2012 and did not have an SSN, enter "Dled" on this line and attach a copy of the child's bitth certificate, death centificate, or hospital medical records. | 315- | 314- | 313-1 |
| 3 Child's year of birth | Year 2005 <br> If borv afler 1993 and the child was younger than you (ar your spouse if foling jointly) skip-lness $4 a$ and 4 bi go lá line 5. | Year 2003 <br> If boun after 1993 and the child was ycunger than yau for your spouse, if filing pointly), skip lines $4 a$ and $A b$, po to line 5 . | Year $\frac{1999}{\text { If borm after tges and the child }}$ was younger than you (or yout spouse if fling ginity heskio lines 4 a and 4 A - tola la line 5 . |
| 4 a Was the child under age 24 at the end of 2012, a student, and younger than you for your spouse, if filing jointly)? | Yes. <br> No. <br> Go to line 5. Go to line 4b. | Yes. No. <br> Go to line 5. Go to line 4b. | Yes. No. Go to line 5. Go to line 4b. |
| b Was the child permanently and totally disabled during any part of 2012 ? | Yes. No, The child is not a Go to line 5. qualifying child. | Yes. $\square$ No. The child is not a Go to line 5. qualifying child. | Yes. $\square$ No. The child is not a Go to line 5. qualifying child. |
| 5 Child's relationship to you (for example, son, claughter, grandchild, niece, nephew, foster ohild, etc.) | DAUGHTER | SON | DAUGHTER |
| 6 Number of months child lived with you in the United States during 2012 <br> If the child lived with you for more than half of 2012 but less than 7 months, enter " 7 ." <br> * If the child was born or died in 2012 and your home was the child's home for more than half the time he or she was alive during 2012, enter " 12 " | 12 months Do not enter more than 12 months. | $\qquad$ 12 months Do not enter more than 12 months. | $\qquad$ 12 months Do not enter more than 12 months. |

For Paperwork Reduction Act Notice, see your tax
Schedule EIC (Form 1040A or 1040) 2012 return instructions.

BCA

| Form 2106-EZ | Unreimbursed Employee Business Expenses | OMB No. 1545-0074 |
| :---: | :---: | :---: |
|  |  | 2012 |
|  | - Attach to Form 1040 or Form 1040NR. | Attachment <br> Sequence No. 129A |
| Yourname | Occupation in which you incurred expenses Reservist | Social security no. <br> 311- |

## You Can Use This Form Only if All of the Following Apply.

- You are an employee deducting ordinary and necessary expenses attributable to your job. An ordinary expense is one that is common and accepted in your field of trade, business, or profession. A necessary expense is one that is helpful and appropriate for your business. An expense does not have to be required to be considered necessary
- You do not get reimbursed by your employer for any expenses (amounts your employer included in box. 1 of your Form W-2 are not considered reimbursements for this purpose)
- If you are claiming vehicle expense, you are using the standard mileage rate for 2012

Caution: You can use the standard mileage rate for 2012 only if: (a) you owned the vehicle and used the standard mileage fate for the first year you placed the vehicle in service, or (b) you leased the vehicle and used the standard mileage rate for the portion of the lease period after 1997.

## Part 1 Figure Your Expenses

| 1 Complete Part il. Multiply line 8 a by 55.5 cents (555). Enter the result here | 1 | 833. |
| :---: | :---: | :---: |
| 2 Parking fees, tolls, and transportation, including train, bus, etc., that did not involve overnight travel or commuting to and from work | 2 |  |
| 3 Travel expense while away from home overnight, including lodging, airplane, car rental, etc. Do not include meals and entertainment. | 3 | 730. |
| 4 Business expenses not included on lines 1 through 3. Do not include meals and entertainment | 4 |  |
| 5 Meals and entertainment expenses: \$ $\qquad$ $\times 50 \%$ (.50). (Employees subject to Department of Transportation (DOT) hours of service limits: Multiply meal expenses incurred while away from home on business by $80 \%(.80)$ instead of $50 \%$. For details, see instructions.) | 5 | 169. |
| 6 Total expenses. Add lines 1 through 5. Enter here and on Schedule A (Form 1040), line 21 (or on Schedule A (Form 1040NR), line 7). (Armed Forces reservists, fee-basis state or local government officials, qualified performing artists, and individuals with disabilities: See the instructions for special rules on where to enter this amount.) | 6 | 1,732. |

Part II Information on Your Vehicle. Complete this part only if you are claiming vehicle expense on line 1 .

BCA USOĖE21




Answer the following questions for each dependent listed on Form 1040, line 6c; Form 1040A, line 6c; or Form 1040NR, line 7c, who has an ITIN (Individual Taxpayer Identification Number) and that you indicated qualified for the child tax credit by checking column (4) for that dependent.

A For the first dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.Yes
$\square \mathrm{N}$

B For the second dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.
$\square$ Yes

C For the third dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.No

D For the fourth dependent identified with an ITIN and listed as a qualifying child for the child tax credit, did this child meet the substantial presence test? See separate instructions.


Note. If you have more than four dependents identified with an ITIN and listed as a qualifying child for the child tax credit, see the instructions and check here
Part II Additional Child Tax Credit Filers
1040 filers: Enter the amount from line 6 of your Child Tax Credit Worksheet (see the Instructions for Form 1040, line 51).
1040A filers: Enter the amount from line 6 of your Child Tax Credit Worksheet (see the Instructions for Form 1040A, line 33).
1040NR filers: Enter the amount from line 6 of your Child Tax Credit Worksheet (see the Instruçtions for Form 1040NR, line 48).

If you used Pub. 972, enter the amount from line 8 of the Child Tax Credit Worksheet in the publication.

2 Enter the amount from Form 1040, line 51; Form 1040A, line 33; or Form 1040NR, line 48
3 Subtract line 2 from line 1. If zero, stop; you cannot take this credit
4a Earned income (see separate instructions)
b Nontaxable combat pay (see separate instructions) .............
5 is the amount on line 4a more than \$3,000?
No. Leave line 5 blank and enter-0-on line 6
0 Yes. Subtract $\$ 3,000$ from the amount on line $4 a$. Enter the result
6 Multiply the amount on line 5 by $15 \%$ (15) and enter the result


Next. Do you have three or more qualifying children?
$\square$ No. If line 6 is zero, stop; you cannot take this credit. Otherwise, skip Part Ill and enter the smaller of line 3 or line 6 on line 13
Q. Yes. If line 6 is equal to or more than line 3, skip Part Ill and enter the amount from line 3 on line 13. Otherwise, go to line 7 .

Schedule 8812 (Form 1040A or 1040) 2012
schesule 80121/Form 1040A or 1000) 2012 Keith L \& Kathy M Brooks
Part III Certain Filers Who Have Three or More Qualifying Children
7 Withheld social security and Medicare taxes from Form(s) W-2, boxes 4 and 6 .
If married filing jointly, include your spouse's amounts with yours If you worked for a railroad, see separate instructions
81040 filers: Enter the total of the amounts from Form 1040, lines 27 and 57 , plus any taxes that you identified using code "UT" and entered on line 60.

## 1040A filers: Enter-0-

1040NR filers: Enter the total of the amounts from Form 1040NR, lines 27 and 55 , plus any taxes that you identified using code "UT" and entered on line 59 .
9 Add lines 7 and 8
$10 \quad 1040$ filer
Enter the total of the amounts from Form 1040, lines $64 a$ and 69.
1040A filers: Enter the total of the amount from Form 1040A, line 38a. plus any excess social security and tier 1 RRTA taxes withheld that you entered to the left of line 41 (see separate instructions).
1040NR filers: Enter the amount from Form 1040NR, line 65.
11 Subtract line 10 from line 9 . If zero or less, enter -0.
12 Enter the larger of line 6 or line 11
Next, enter the smaller of line 3 or line 12 on line 13.
(

Part IV Additional Child Tax Credit
13 This is your additional child tax credit





For Paperwork Reduction Act Notice, see your tax return instructions.
Form 8880 (2012)

E 1040 U.S. Individual Income Tax Return ${ }^{\text {Dep }}$




Use a separate Form 1116 for each category of income listed below. See Categories of Income in the instructions. Check only one box on each Form 1116. Report all amounts in U.S. dollars except where specified in Part II below.
box on each Form 1116. Report all amounts in U.S. dollars except where specified in Part II below.

a $\square$\begin{tabular}{ll}
Passive category income \& c <br>
Section 901 (j) income <br>
General category income \& d

 

Certain income re-sourced by treaty
\end{tabular}




Use a separate Form 1116 for each category of income listed below. See Categories of Income in the instructions. Check only one
box on each Form 1116, Report ail amounts in U.S. dollars except where specified in Part II below.
a
Passive category income
General category income
c. -
Section 901(j) income
e $\square$ Lump-sum distributions


[^0]UST11654




| Form 8863 (2012) |  |
| :---: | :---: |
| Name(s) shown on return Abe R Lincoln \& Ashley B McGieary | Your social security number 431- $\qquad$ |
| Complete Part ill for each student for whom you are claiming either the American opportunity credit or lifetime learning credit. Use additional copies of Page 2 as needed for each student. |  |
| Part IIII Student and Educational Institution Information <br> See instructions |  |
| 20 Student name (as shown on page 1 of your tax return) | 21 Student social security no. (as shown on page 1 of your tax return |
| Abe Lincoln | 431-1 |
| 22 Educational instifution information (see instructions) |  |
| a. Name of first educational institution | b. Name of second educational institution (if any) |
| Eulton School of Nursing |  |
| (1) Address, Number and street (or P.O. box). City town or post office, state, and ZIP code. If a foreign address, see instructions. <br> 2212 N Morgan St <br> ATLANTA GA 30308- | (1) Address, Number and street (or P.O box). City, town or post office, state, and ZIP code. If a foreign address, see instructions. |
| (2) Did the student receive Form 1098-T <br> from this institution for 2012 ? | (2) Did the student receive Form 1098-T <br> from this institution for 2012? <br> Yes <br> No |
| (3) Did the student receive Form 1098-T <br> from this institution for 2011 with Box <br> Yes <br> 区 No <br> 2 filed in and Box 7 checked? | (3) Did the student receive Form 1098-T from this institution for 2011 with Box Yes No 2 filed in and Box 7 checked? |
| If you checked "No" in both (2) and (3), skip (4). | If you checked "No" in both (2) and (3), skip (4). |
| (4) If you checked "Yes" in (2) or (3), enter the institution's lederal identification number (from Form 1098-T). | (4) If you checked "Yes" in (2) or (3), enter the institution's federal identification number (from Form 1098-T). |
| 23 Has the Hope Scholarship Credit or American opportunity credit been claimed for this student for any 4 prior tax years? | Yes-Stop! <br> 囚 No - Go to line 24. <br> Ga to line 31 for this student. |
| 24 Was the student enrolled at least half-time for at least one academic period that began in 2012 at an eligible educational institution in a program leading towards a postsecondary degree, certificate, or other recognized postsecondary educational credential? (see instructions) | Yes - Go to line 25 <br> X No-Stopt Go to line 31 for this student. |
| 25 Did the student complete the first 4 years of post-secondary education before 2012? | Yes-stop! <br> Go to line 31 for this student. |
| 26 Was the student convioted, before the end of 2012, of a felony for possession or distribution of a controlled substance? | No - See Tip below and <br> Yes-Stop! complete either lines 27-30 <br> Go to line 31 Jor this student. or line 31 for this student. |

TIP. When you figure your taxes, you may want to compare the American opportunity credif and lifetime learning credits, and choose the credit for each student that gives you the lower tax liability. You cannot take the American opportunity credit and the lifetime learning credit for the same student in the same year. If you complete lines 27 through 30 for this student do not complete line 31

## American Opportunity Credit

Adjusted qualified education expenses (see instructions). Do not enter more than $\$ 4,000$ Subtract $\$ 2,000$ from line 27 . If zero or less enter -0 -
Multiply line 28 by $25 \%$ (.25)
if line 28 is zero, enter the amount from line 27 . Otherwise, add $\$ 2,000$ to the amount on line 29 and enter the result. Skip line 31. Include the total of all amounts from all. Parts ill, line 30 on Part l, line 1

## Lifetime Learning Credit

31 Adjusted qualified education expenses (see instructions). Include the total of all amounts from all Parts III, line 31, on Part II, line 10
For Paperwork Reduction Act Notice, see your tax return instructions.

| 27 |  |
| :--- | :--- |
| 28 |  |
| 29 |  |
|  |  |
| 30 |  |





- The amount on Form 1040, line 38; Form 1040A, line 22; or Form 1040NR. line 37 is more than $\$ 28,750$ ( $\$ 43,125$ if head of household; $\$ 57,500$ if married filing jointly)
- The person(s) who made the qualified contribution or elective deferral (a) was born after January 1, 1995, (b) is claimed as a dependent on someone else's 2012 tax return, or (c) was a student (see instructions)

1 Traditional and Roth IRA contributions for 2012. Do not include rollover contributions
2 Elective deferrals to a $401(\mathrm{k})$ or other qualified employer plan, voluntary employee contributions, and 501 (c)(18)(D) plan contributions for 2012 (see instructions)
3 Add lines 1 and 2
4 Certain distributions received after 2009 and before the due date (including extensions) of your 2012 tax return (see instructions). If married filing jointly, include both spouses' amounts in both columns. See instructions for an exception
5 Subtract line 4 from line 3. If zero or less, enter-0-
In each column, enter the smaller of line 5 or $\$ 2,000$
Add the amounts on line 6. If zero, stop; you cannot take this credit
Enter the amount from Form 1040, line $38^{*}$; Form 1040A, line 22; or Form 1040NR, line 37
Enter the applicable decimal amount shown below:
Enter the applicable decimal amount shown below: And your filing status is

| If line 8 is - |
| :--- | :--- |


| If line 8 is - |  | And your filing status is - |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Over - | But not over - | Married filing jointly | Head of household | Single, Married filing separately, or Qualifying widow(er) |
| --- | \$17,250 | . 5 | 5 | 5 |
| \$17.250 | \$18,750 | . 5 | 5 | 2 |
| \$18,750 | \$25,875 | 5 | 5 | 1 |
| \$25,875 | \$28,125 | 5 | 2 | 1 |
| \$28,125 | \$28,750 | 5 | 1 | 1 |
| \$28.750 | \$34,500 | 5 | 1 | 0 |
| \$34,500 | \$37,500 | 2 | 1 | 0 |
| \$37,500 | \$43,126 | . 1 | 1 | 0 |
| \$43,125 | \$57.500 | . 1 | , 0 | 0 |
| \$57,500 | --- | . 0 | . 0 | 0 |

Note: If line 9 is zero, stop; you cannot take this credit.
10 Multiply line 7 by line 9
11 Enter the amount from Form 1040, line 46; Form 1040A, line 28; or Form 1040NR, line 44
121040 filers: Enter the total of your credits from lines 47 through 49 , and Schedule $R$, line 22.
1040A filers: Enter the total of your credits from lines 29 through 31. 1040NR filers: Enter the total of your credits from lines 45 and 46.
13 Subtract line 12 from line 11 . If zero, stop; you cannot take this credit
14 Credit for qualified retirement savings contributions. Enter the smaller of line 10 or line 13 here and on Form 1040, line 50; Form 1040A, line 32; or Form 1040NR, line 47



- See Pub, 590 for the amount to enter if you are fliling Form 2555, 2555-EZ, or 4563 or you are excluding income from Puerto Rico.

For Paperwork Reduction Act Notice, see your tax return instructions.
Form $8880(2012)$



| Exemption | 7S $\quad$$6 a$ <br> $b$ | Yourself. If Spouse | you as a dependent $\qquad$ | do not check box 6a |  |  | Boxes checked o 6 a and 6 b | 2 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| If more than four depen- | (1) First name | Dependents: Last name | (2) Dependent's social security no. | (3) Dependent's relationship to you |  |  | No. of children on 6c who: -ived with you | 1 |
| dents, see | Marvin S | Surry | 413-1 | SON | X |  | - did notilive whth you due to divoree |  |
| instr. and |  |  |  |  |  |  | (see inst) | 0 |
| check |  |  |  |  |  |  | Dependents on 0 c not entered above | 0 |
| here - $\square$ |  |  |  |  |  |  | Add numbers |  |





| Form 2555-EZ <br> Department of the Treasury <br> Internal Revenue Service | Foreign Earned Income Exclusion <br> Attach to Form 1040. <br> Information about Form 2555-EZ \& its separate instr. is at www/irs.gov/form 2555 |  |  | OMB No. 1545-0074 |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  |  | $2012$ <br> Attachment Sequence No. 34A |
| Name shown on Form 1040 |  |  |  | Your social security no. $412-1$ |
| You May Use This Form If You: | - Are a U.S. citizen or a resident alien. <br> - Earned wages/salaries in a foreign country <br> - Do not have self-employment income. <br> - Had total foreign earned income of <br> And You: $\$ 95,100$ or less. <br> - Are filing a calendar year return that covers a 12 -month period. |  |  |  |

## Part I Tests To See If You Can Take the Foreign Earned Income Exclusion

```
1 Bona Fide Residence Test
    a Were you a bona fide resident of a foreign country or countries for a period that includes an entire tax year
    (see the instructions)?
    - If you answered "Yes," you meet this test. Fill in line 1b and then go to line 3.
    - If you answered "No," you do not meet this test. Go to line 2 to see if you meet the Physical Presence Test.
    b Enter the date your bona fide residence began *
```

$\qquad$

``` , and ended (see instructions) *
``` \(\qquad\)
```

2 Physical Presence Test
a Were you physically present in a foreign country or countries for at least 330 full days during-
$4\left[\begin{array}{l}2012 \text { or } \\ \text { any other period of } 12 \text { months in a row starting or ending in 2012? }\end{array}\right]$

- If you answered "Yes," you meet this test. Fill in line 2 b and then go to line 3 .
- If you answered "No," you do not meet this test. You cannot take the exclusion unless you meet the Bona Fide Residence Test above,
b The physical presence test is based on the 12-month period from $\quad 01 / 01 / 2012 \quad$ through $12 / 31 / 2012$
3 Tax Home Test. Was your tax home in a foreign country or countries throughout your period of bona fide residence or physical presence, whichever applies?
Ves No
- If you answered "Yes," you can take the exclusion. Complete Part II below and then go to page 2.
- If you answered "No," you cannot take the exclusion. Do not file this form.

```

\section*{Part II General Information}
\begin{tabular}{|c|c|c|c|c|c|}
\hline \multicolumn{3}{|l|}{4 Your foreign address (including country)} & \multicolumn{3}{|c|}{5 Your occupation} \\
\hline \multicolumn{6}{|l|}{123 First Street} \\
\hline \multicolumn{6}{|l|}{Suffolk England} \\
\hline \multicolumn{3}{|l|}{IPP3AW} & \multicolumn{3}{|c|}{clerk} \\
\hline \multirow[t]{2}{*}{6 Employer's name ABC LTD} & 7 Employer's U.S. address (including ZIP code) & \multicolumn{3}{|l|}{8 Employer's foreign address} & \\
\hline & & & & & \\
\hline \multicolumn{6}{|l|}{123 Shakespeare Road Suffolk England IPP3AW} \\
\hline \multicolumn{6}{|l|}{9 Employer is (check any that apply):} \\
\hline \multicolumn{6}{|l|}{a A U.S. business} \\
\hline \multicolumn{6}{|l|}{b A foreign business} \\
\hline \multicolumn{6}{|l|}{c Other (specify)} \\
\hline \multicolumn{6}{|l|}{10 a If you previously filed Form 2555 or \(2555-E Z\), enter the last year you filed the form.} \\
\hline \multicolumn{6}{|l|}{b If you did not previously file Form 2555 or \(2555-E Z\), check here * and go to line 11a now.} \\
\hline \multicolumn{6}{|l|}{c. Have you ever revoked the foreign earned income exclusion? ..................................................... \(\square\) Yes} \\
\hline \multicolumn{6}{|l|}{d If you answered "Yes," enter the tax year for which the revocation was effective *} \\
\hline \multicolumn{6}{|l|}{11 a List your tax home(s) during 2012 and date(s) established. - Uni ted Kingdom} \\
\hline \multicolumn{6}{|l|}{b Of what country are you a citizen/national? United States} \\
\hline \multicolumn{6}{|l|}{For Paperwork Reduction Act Notice, see the Form 1040 instructions. \(\quad\) Form 2555-EZ (2012)} \\
\hline
\end{tabular} ECA

Part III Days Present in the United States - Complete this part if you were in the United States or its possessions during 2012.
\begin{tabular}{l|l|l|l}
\hline 12 & (a) Date arrived in U.S. & (b) Date left U.S. & \begin{tabular}{c} 
(c) Number of days \\
in U.S. on business
\end{tabular} \\
\hline & & & \begin{tabular}{c} 
(d) Income earned in U.S. \\
on business (attach computation)
\end{tabular} \\
\hline & & & \\
\hline & & & \\
\hline & & & \\
\hline & & & \\
\hline & & & \\
\hline & & & \\
\hline
\end{tabular}

Part IV Figure Your Foreign Earned Income Exclusion


\section*{Link \& Learn axes}

Link \& Learn Taxes is web-based training designed specifically for VITA/TCE volunteers. Each volunteer's ability to prepare complete and accurate returns is vital to the credibility and integrity of the program. Link \& Learn Taxes, as part of the complete volunteer training kit, provides the path to achieving this high level of quality service.

Link \& Learn Taxes and the printed technical training kit, Publication 4480, work together to help volunteers learn and practice.

\section*{Link \& Learn Taxes for 2014 includes:}
- Access to all VITA/TCE courses
- Easy identification of the VITA/TCE courses with the course icons
- As you progress through a lesson, the content for Basic, Advanced, Military, or International will display, depending on the level of certification you selected
- PowerPoint presentations that can be customized to fit your classroom needs
- VITA/TCE Central to provide centralized access for training materials and reference links
- The Practice Lab
- Gives volunteers practice with an early version of the IRS-provided tax preparation software
- Lets volunteers complete workbook problems from Publication 4491W
- Lets volunteers prepare test scenario returns for the test/retest

Go to www.irs.gov, type "Link \& Learn" in the Keyword field and click Search. You'll find a detailed overview and links to the courses.

FSA (Facilitated Self Assistance) empowers taxpayers to prepare their own return with the assistance of a certified volunteer. Taxpayers complete their own return using interview-based software supplied by leaders in the tax preparation industry. Volunteers assist taxpayers with tax law and software questions.

Virtual VITA allows partners to initiate the intake process for taxpayers in one location, while utilizing a certified volunteer to prepare the return in an entirely different location. By incorporating this flexibility, partners can provide taxpayers with more convenient locations to file their taxes.

For more information contact your SPEC Relationship Manager to see if you should start a FSA or Virtual VITA site in your community.


\section*{Your online resource for volunteer and taxpayer assistance}

\section*{The Volunteer Resource Center (Keyword: Community Network)}
- Hot topics for volunteers and partners
- Site Coordinator's Corner
- Volunteer Tax Alerts
- Volunteer Training Resources
- EITC Information for Partners
- e-file Materials and Outreach Products

\section*{Tax Information for Individuals (Keyword: Individuals)}
- 1040 Central (What's new this filing season)
- Where's My Refund
- EITC Assistant - Available in English and Spanish
- Tax Trails for answers to common tax questions
- Alternative Minimum Tax (AMT) Assistant
- Interactive Tax Assistant (ITA)
and much more!
Your direct link to tax information 24/7
www.irs.gov```


[^0]:    For Paperwork Reduction Act Notice, see instructions.

